COLUMBUS METROPOLITAN LIBRARY

Invitation to Bid

Carpet Cleaning at CML Locations

Issue Date: March 11, 2022

ITB Number: CML #22-004

Issued by:
Procurement Department
96 S. Grant Ave.
Columbus, OH 43215

Deadline for Submittal:
March 28, 2022
No later than 12:00 NOON EST

INVITATION TO BID COVER SHEET

The Columbus Metropolitan Library ("CML" or "Library" or "Owner") is issuing this Invitation to Bid ("ITB") for Carpet Cleaning at CML Locations. The ITB Identification Number is CML # 22-004.

Proposals must be received by the Procurement staff at the Columbus Metropolitan Library via email to procurement@columbuslibrary.org 3/28/2022, **no later than 12:00 PM.**

Any Bid ("Bid") arriving after 12:00 PM will be marked late and will receive no consideration for selection to provide the specified services.

All questions or request for clarifications should be submitted no later than 5:00pm seven (7) days prior to the bids due date to procurement@columbuslibrary.org. All questions will be answered in the form of an addendum and posted on the CML website.

The Bidder ("Bidder") declares to have read and understood and agrees to be bound by all the instructions, terms, conditions and specifications of this ITB and agrees to fulfill the requirements of any contract ("Contract") for which it is selected to provide the specified services at the prices proposed.

.The Bidder certifies, by signature affixed to this Invitation to Bid Cover Sheet, that the information provided by it in response to the ITB, including certified statements, is accurate and complete.

Federal Taxpayer Identification Number (TIN)		
Name of person signing the Bid (Please print or type)		Title
Bidder Name		
Mailing address		
City	State	ZIP
Telephone		Toll Free Telephone
Contact Person		Fax Number
E-mail address		
Authorized Signature (Original signature only) Please use Blue Ink.		

THIS FORM MUST BE SIGNED AND SUBMITTED WITH THE BID.

OVERVIEW

The Columbus Metropolitan Library is seeking Bids from qualified Bidders for *Carpet Cleaning at CML Locations.* The project ("Project") includes providing carpet cleaning at all CML Locations, including High Traffic Areas, Full Facility Cleaning, Emergency carpet cleaning, and furniture cleaning, as needed. Bids shall include all necessary materials and labor and all necessary equipment to stage and complete the work ("Work").

It is the Library's intention to obtain materials and services, as specified in the ITB, from a Contract between the successful Bidder and CML.

Bidders, either directly or through their subcontractor(s), must be able to provide all products / services and meet all of the requirements contained in this solicitation, and the successful Bidder (the "Contractor") shall remain responsible for Contract performance, regardless of subcontractor participation in the Work.

GENERAL INSTRUCTIONS

The Contractor shall furnish all labor, materials, equipment services and supervision required to complete the Work, complying with the specifications outlined within the bidding documents and attachments to the bidding documents.

The Bidder shall examine the work sites and bid attachments prior to submitting a Bid. The submission of a Bid shall be evidence that this requirement has been met. Failure to inspect the site prior to bidding does not relieve the Contractor of the responsibility of performing all Work included in the Contract.

All rubbish shall be removed daily and the job site shall be kept clean, neat, and orderly at all times. Upon completion, project site shall be left in orderly and "broom clean" condition.

Access is to be maintained to the branch during open hours unless otherwise agreed to in advance. The Contractor is responsible for protecting and providing unobstructed access to the branch and minimizing interference to the Owner, employees and customers. The Contractor shall maintain appropriate access and egress to the site at all times that work is being completed.

The Contractor shall comply with all applicable laws, rules, and regulations of the State of Ohio, Franklin County, and local jurisdictions where services are being provided. Applicable safety regulations in applicable jurisdictions shall be followed at all times.

PRE-BID CONFERENCE

A pre-Bid conference will be held **virtually on Thursday, 03/17/2022 at 10:00 AM** to discuss the requirements of this ITB and answer any questions. Interested Bidders will be asked to RSVP to procurement@columbuslibrary.org, at which time they will be provided with a link to the pre-Bid meeting. An edited and annotated summary of the pre-Bid conference will published in the form of an addendum to the solicitation and will be available on the Doing Business with CML page of the Columbus Metropolitan Library website, www.columbuslibrary.org

SCOPE OF WORK

I. Introduction
   A. The Columbus Metropolitan Library (CML) seeks the services of a qualified Contractor to provide carpet cleaning, emergency carpet cleaning, and furniture cleaning services at CML locations.

II. Definitions
   A. "Agreement" means this Agreement, including any additional documentation, modifications, or other supporting documentation.
   B. "CFO" means Chief Financial Officer of the Columbus Metropolitan Library.
   C. "Contractor" means the party providing the Services pursuant to this Agreement.
   D. "CML" or "The Library" means the Columbus Metropolitan Library, with its principal offices located at 96 South Grant Avenue, Columbus, Ohio 43215.
   E. "CML Authorized Representative" means the CML Director of Property Management, or Designee.
   F. "HTA" means High Traffic Area.
   G. "HVAC" means Heating, Ventilation, and Air Conditioning.

III. Scope of Services
   A. CML locations contain approximately 500,000 square feet of carpeted space. These areas include, but are not limited to, public spaces, meeting rooms, employee offices, other work spaces, and storage areas.
   B. The objective of the carpet cleaning is to maintain the standards of cleanliness and positive appearance of all CML locations.
   C. A focus shall be placed on cleaning HTA's, however, cleaning of the entire facility shall be required on a semi-annual basis, or as directed by the CML Authorized Representative.
   D. All scheduled cleaning services shall occur when the facility is closed to the public 9:00 PM at most buildings and all carpet surfaces must be fully dry no later than 8:00 AM. The hours of operation can be found in Appendix A of this document. (Note that CML's hours of operations may change during this contract.)
   E. Accessing the buildings afterhours is done with a CML security badge and security codes. No exterior doors are allow to be propped opened during the carpet cleaning process. All CML facilities have carpet cleaning hatch doors or the contactor can utilize the suggested portable carpet cleaning extracting machines. At Main Library access is provided through the loading dock. CML security is not allowed to be used to secure entrance while carpet cleaning is happening.
   F. The majority of carpet that is currently installed at CML locations is either Tandus or interface branded carpet. All cleaning services shall meet or exceed the recommendations provided by the manufacturer to maximize the life of the carpet and maintain a high level of cleanliness. If non Tandus or interface carpet is in a location, the Contractor shall make reasonable efforts to identify the manufacturer and provide cleaning services in accordance with the published manufacturer's recommendations.
   G. Carpet cleaning services shall include, but shall not be limited to:
      1. Thorough vacuuming to remove dry soil, debris, and other matter.
      2. Using a twin cylindrical counter rotating brush agitation device, the Contractor shall

first apply clean water to the affected area. The Contractor may use an acid rinse to return the area to a neutral pH if necessary.

3. Application of a cleaning solution recommended by the manufacturer to the affected area.
4. Allow the agitated solution to dwell for a minimum of five (5) minutes, or in a timeframe recommended by the manufacturer, while not letting the solution dry completely.
5. Thoroughly extract to rinse and remove the cleaning agent as well as suspended soil, debris, and other matter from the area.
6. Continue rinse and extract with clear water until extracted water is clear.
7. Complete additional dry passes over the affected area to remove as much moisture as possible.
8. The Contractor is permitted to use portable air movers to expedite drying time. CML does not operate its HVAC systems outside of the hours of operation, and cannot be used to aide in drying efforts.
9. Furniture should be moved to access all carpeted areas that need to be cleaned. Chairs and other smaller furniture shall not be stacked up on tables or other higher areas.
10. The Contractor shall take efforts to limit foot traffic in the affected area to the extent practicable.
11. During the winter months contractors will need to pay special attention to remove ice melt residue from carpets near the entrances and PC areas.
12. CML's contracted custodial crews also service all locations during the evening hours. The awarded contractor will need to work hand in hand with the custodial contractor to be successful in this contract.

H. Notwithstanding the type of cleaning that the Contractor is providing- full facility or high traffic area - the Contractor shall conduct a full site inspection of all carpeted areas to remove all carpet spots. The Contractor shall initially identify whether the spot is water based, oil based, or of known origin to determine the appropriate cleaning solution. Contractor shall provide before and after pictures of any major spot measuring more than 3" x 3" and email to CML's Custodial Supervisor.
   1. **For water based spots**, the Contractor shall rinse with water as long as there is transfer to the towel from the affected area. If a cleaning agent is needed, the Contractor shall apply an approved spot lifter (Syon-5 or a CML approved alternative) to the area and allow it to soak for five (5) minutes. The Contractor shall flush the area thoroughly with water until all cleaning residue has been removed. The Contractor shall repeat until the spot is removed.
   2. **For oil based spots**, the Contractor shall blot the area to remove excess liquid and apply a solvent based cleaning solution (Bane-Clene Saf-T-Solv, or CML approved alternative) to a towel and apply to the spot. The Contractor shall not apply cleaning agents directly to the surface as this may cause the spot to spread. The Contractor shall begin on the outer edges and work toward the center of the spot while re-applying cleaning solution as needed until the spot is completely removed. Once removed, the Contractor shall flush the area with water until all residue is removed.
   3. **For spots of known origin** (i.e. ketchup, coffee, etc.), the Contractor shall obtain guidelines for removal from the carpet manufacturer or from accepted industry sources. Once the spot is removed in accordance with the manufacturer's removal guidelines, the Contractor shall clean the area with an approved general cleaning solution to remove any residue from specialty spotting chemicals or other agents that were used in accordance with the guidelines.

I. Cleaning services shall be provided monthly at all listed CML Locations. With the exceptions of CML Canal Winchester and CML Marion-Franklin, all locations shall receive two (2) full facility cleanings and ten (10) HTA cleanings in a twelve (12) month period.
    1. CML Canal Winchester and CML Marion Franklin are smaller sites that shall receive a full facility cleaning on a monthly basis.

    2. All services listed above shall be completed during HTA cleanings and full facility cleanings, without exception.

J. Within seven (7) days of the commencement of this Agreement, the Contractor and the CML Authorized Representative shall jointly develop a full facility and HTA cleaning schedule for all CML locations. Any deviations from the schedule shall be approved in writing in advance by the CML Authorized Representative.
    1. CML reserves the right to modify the locations, frequency or quantity of carpet cleaning and locations serviced on this contract. The per-service rates at each location shall remain applicable for any additional full facility or HTA services.

K. Contractors are hereby advised that this Contract will be in effect during CML's construction building period. Locations will be closed and/or relocated during the term of this Agreement.
    1. On the price proposal form, Contractors shall enter a price per square foot for HTA cleaning and full facility cleaning. For locations that are added or modified during the term of this Agreement, the Contractor shall submit a fixed price per square foot for HTA cleaning and full facility cleaning. These rates shall be fully burdened, and shall include, but shall not be limited to, labor, equipment, materials, transportation costs, truck charges, statutory payroll taxes, Medicare, social security, consumable materials, insurance, general and administrative expenses, and Contractor profit.
    2. For locations that are relocated or added during the term of this Agreement, CML will provide a total square footage of the facility and of the HTA and will calculate the price of the cleaning in accordance with the rates on the price proposal form when the location comes online.
    3. CML and the Contractor will jointly modify the cleaning schedule to add these locations.
    4. All modifications shall be in writing in the form of a Contract amendment approved by the CFO.

L. Optional Furniture and Emergency Cleaning Services
    1. The Contractor shall be available to provide **optional furniture cleaning** services upon request of the CML Authorized Representative. Furniture cleaning shall consist of the overall cleaning of upholstered furniture, cushions, and pillows. CML shall make requests for furniture cleaning via phone or email. The Contractor and CML shall jointly develop a schedule for furniture cleaning. All furniture cleaning shall be billed on the basis of pieces (i.e. chairs, couches, benches, etc.). The Contractor shall issue a separate invoice each month for emergency services, should any emergency services be request by CML. Copies of emails, work orders, time cards, and other correspondence shall be included in the invoice package to substantiate payment. Payments will not be issued without sufficient documentation by the Contractor.
    2. The Contractor shall be available for **emergency cleaning services,** upon request

of the CML Authorized Representative. CML shall make requests for emergency cleaning services via phone or email. The Contractor shall have a twenty-four (24) hour emergency contact service to receive emergency service requests. The Contractor shall acknowledge a request for emergency services within fifteen (15)

minutes of request by CML. The Contractor shall report to the designated location within two (2) hours of the request with sufficient employees to provide emergency services. The Contractor shall commence work and continue working unabated until the emergency situation is addressed. The Contractor shall issue a separate invoice each month for emergency services, should any emergency services be request by CML. Copies of emails, work orders, time cards, and other correspondence shall be included in the invoice package to substantiate payment. Payments will not be issued without sufficient documentation by the Contractor.

M. All Contractor equipment shall have a Platinum certificate from the Carpet and Rug Institute (CRI). The Contractor shall be prepared to provide a copy of this certification within twenty-four (24) hours of a request by the CML Authorized Representative. If the Contractor intends to use alternative equipment, it must make a request to the CML Authorized Representative in writing. CML will evaluate the request and make a determination based on its merits which will not be arbitrary and capricious.

IV. General Terms and Conditions

A. The Contractor shall follow all site specific directions offered by the CML Authorized Representative.
B. Outside of the posted hours of operation of each CML facility, the only people permitted inside CML facilities are CML employees designated by the CML Authorized Representative and the Contractor. Under no circumstances can the Contractor permit access to any other person, other than people specifically designated by the CML Authorized Representative.
C. CML may request that the Contractor conduct random checks of all lockers, parcels, and personal items of Contractor employees to ensure that library materials are not being removed without permission.
D. Smoking is not permitted in any CML facilities, loading docks, or parking garages.
E. CML will issue keys to Contractor employees, which may include metal keys and/or electronic key cards. The Contractor shall maintain a custody log of all keys and take care that no duplicate sets of keys are made. All keys and/or electronic key cards are the property of CML and shall be returned upon request, at the conclusion of this agreement or upon the removal of a Contractor employee. The fee for replacement keys and/or electronic key cards is ten dollars ($10.00) per item, which will be deducted from the Contractor's monthly invoice. CML reserves the exclusive right to waive this fee.
F. In the event the Contractor takes and action that causes a police, fire, or emergency response or a response from the CML fire and/or intrusion monitoring contractor, the Contractor shall be responsible for any fees, costs, fines, or penalties associated with said response. Any fees, costs, fines or penalties will be deducted from the Contractor's monthly invoice. CML reserves the exclusive right to waive this fee.
G. The Contractor shall not enter into any agreements with any subcontractors for this engagement without the prior written approval of CML. CML shall have the right to interview and/or conduct background investigations of prospective subcontractors and reject proposed subcontractors. Any subcontractors shall meet the same experience requirements as the prime contractor.
H. The Contractor shall monitor all deliverables and services and shall promptly notify the CML Authorized Representative, by telephone or other means, of any failure to provide

such deliverables and services in accordance with the contract schedule. CML shall determine if failure to provide deliverables and services have caused or are likely to cause impairment to the operation CML or an inconvenience to CML. If it is determined that such failure to provide deliverables and services has caused or is likely to cause such impairment or inconvenience, then CML shall notify the Contractor in writing, and provide a cure date to the Contractor. The cure date shall provide the Contractor with a time period to cure the situation to avoid liquidated damages. Decisions by CML in this regard shall be final and shall not be arbitrary or capricious.

V. Contractor Qualifications

A. At the time of the bid submission, the Contractor must employ a sufficient amount of employees that have been certified by the Institute of Inspection Cleaning and Restoration Certification (IICRC).
B. At the time of the bid submission, the Contractor shall have a minimum of three (3) years of experience providing carpet cleaning services similar to what is described in these specifications and shall be currently providing these services.
C. Experience as an employee, subcontractor, director, or principal of another organization will not be accepted.
D. The Contractor shall provide at least three (3) references for engagements within three (3) years of the proposal submission date for customers with an aggregate size of at least 500,000 square feet across a minimum of five (5) locations that require monthly scheduled services. Contractor references shall be located in the Columbus Metropolitan Area. References shall include the customer name, engagement manager's name, phone number, and email address. If CML is unable to contact the supplied reference(s), the Contractor shall supply additional references. Failure to do so may result in a determination of non-responsiveness and a rejection of the Contractor's bid.

VI. Quality Control Services

A. The Contractor shall have a documented quality control program which shall be subject to inspection by CML.
B. The Contractor shall produce results from its Quality Control program to the CML Authorized Representative within forty-eight (48) hours of request.

VII. Liquidated Damages

A. If the Contractor fails to commence or complete Services within the time frames set forth in this Agreement, then the Contractor shall be subject to fixed and liquidated damages of one hundred dollars ($100.00) per calendar day or portion thereof that the Contractor fails to complete the work.
B. All charges for liquidated damages assessed to the Contractor shall be deducted from money that is due or shall become due to the Contractor from CML. In the event there is no money due to the Contractor, then the Contractor shall pay the amount of the charges due to CML within thirty (30) days of such assessment.
C. Such liquidated damages shall be subject to the cure procedures set forth in Section IV (H) of this Agreement.

VIII. Compensation

A. The Contractor shall submit a fixed price for all HTA cleaning based upon the site diagrams included in and square footage table in Appendix B of this document. The fixed

price per square foot will be multiplied by the total square footage to compute a total price for HTA cleaning. The fixed price per square foot shall be fully burdened, and shall include, but shall not be limited to, labor, equipment, materials, transportation costs, truck charges, statutory payroll taxes, Medicare, social security, consumable materials, insurance, general and administrative expenses, and Contractor profit.

B. The Contractor shall enter a fixed price per square foot for full facility cleaning, based upon the square footage included in Appendix B of this document. The fixed price per square foot will be multiplied by the total square footage to compute a total price for full facility cleaning. The fixed price per square foot shall be fully burdened, and shall include, but shall not be limited to, labor, equipment, materials, transportation costs, truck charges, statutory payroll taxes, Medicare, social security, consumable materials, insurance, general and administrative expenses, and Contractor profit.
C. The Contractor shall enter a fixed unit price for all furniture cleaning on a per unit basis. The fixed unit price shall be fully burdened, and shall include, but shall not be limited to, labor, equipment, materials, transportation costs, truck charges, statutory payroll taxes, Medicare, social security, consumable materials, insurance, general and administrative expenses, and Contractor profit.
D. The Contractor shall enter a fixed hourly rate for emergency cleaning services, which shall be fully burdened, and shall include, but shall not be limited to, labor, equipment, materials, transportation costs, truck charges, statutory payroll taxes, Medicare, social security, consumable materials, insurance, general and administrative expenses, and Contractor profit.
E. CML does not guarantee a fixed quantity of work. CML will compensate the Contractor only for services rendered and approved by the CML Authorized Representative.
F. All prices shall remain fixed for the duration of the Agreement and shall not be subject to any markups, cost of living adjustments, or increases at any time.

IX. Term

A. The term of this agreement shall be July 1, 2022 – June 30, 2024.
B. Upon mutual consent of the parties, this Agreement may be extended up to twenty four (24) months in one (1) month increments.
C. The total duration of this agreement shall not exceed four (4) years.

DIVERSITY

Because the Columbus Metropolitan Library (CML) serves a diverse central Ohio population, CML has a strong preference for professional service providers to propose teams made up of MBE/DBE/WBE and/or EDGE certified staff to provide CML with a diverse professional staff representative of the central Ohio region in which they will be working and of the customers that CML serves every day. Minority Business Enterprises are encouraged to respond to this solicitation.

A completed Bidder's Diversity & Inclusion Participation Form or documentation of good faith efforts must accompany the completed Proposal or Bid. Please refer to Attachment A *Bidder's Diversity & Inclusion Participation Form* to submit or denote omission of participation.

COMPLIANCE WITH APPLICABLE LAWS

By submitting a Proposal for Work on the Project, the Bidder acknowledges that it is in compliance with applicable federal, state, and local laws and regulations, including, but not limited to, the following:

Equal Employment Opportunity/Nondiscrimination. The Bidder agrees that if it is awarded a contract that in the hiring of employees for performance of work under the Contract or any subcontract, neither it nor any subcontractor, or any person acting on its behalf or its subcontractor's behalf, by reason of race, creed, sex, disability as defined in Section 4112.01 of the Ohio Revised Code, or color, shall discriminate against any citizen of the state in the employment of labor or workers who are qualified and available to perform work to which the employment relates. The Bidder further agrees that neither it nor any subcontractor or any person on its behalf or on behalf of any subcontractor, in any manner, shall discriminate against or intimidate any employees hired for the performance of the work under the contract on account of race, creed, sex, disability as defined in Section 4112.01 of the Ohio Revised Code, or color.

Ethics Laws. The Bidder represents that it is familiar with all applicable ethics law requirements, including without limitation Sections 102.04 and 3517.13 of the Ohio Revised Code, and certifies that it complies with such requirements.

BID REQUIREMENTS

The Bidder is responsible for all information contained in any addenda issued by CML.

All responses to this ITB shall be in the following prescribed format.

BID INSTRUCTIONS

Each Bidder must email its costs using the Bid Price Submission form (Appendix A) to procurement@columbuslibrary.org, with the CML Identification Number #22-004, title and Bidder's name in the subject line of the email and the file name.

Bid responses are to be organized and submitted in accordance with the instructions in this section. Responses shall be organized into the following marked or tabbed sections:

1. Cover Letter

   A cover letter, on the Bidder's letterhead, shall be submitted and shall include, but need not be limited to, the following information:

   A. The signature of a person authorized to bind the Bidder legally to the extent of work and financial obligation outlined in its Bid.

   B. A statement that the Bid will be valid for 90 days.

   C. Identification of all the material enclosures submitted in response to this ITB.

   D. A summary of the submitted Bid and a brief statement of the Bidder's qualifications to meet all requirements as described in this ITB. This information shall include:

      I. The names of the individuals involved in the preparation of the Bid and their relationships to the Bidder.

      II. The name, address and telephone number of the individual to whom inquiries relating to the Bid shall be directed.

      III. Copies of the Contractor's Current IICRC certification as well as all applicable industry certification(s).

      IV. Copies of CRI Certificates for all equipment that the Contractor intends to use as part of the CML engagement.

   E. A statement that the Bidder agrees to and accepts all terms and conditions contained herein.

   F. A statement that the Bidder understands all requirements of the ITB.

2. Project Overview ("Work Plan")

   The Work Plan should include a detailed description as to how the Bidder will deliver on every aspect of the Project, including demonstration of a quality control program.

3. Bidder's Qualifications

   Information included in this section shall include, but not be limited to, the following:

   A. A Statement of Affirmation as to Bidder's ability to perform the Work.
   B. Three (3) references for projects similar to that outlined in the specifications completed within three (3) years of the date of the bid submission.

4. Description of Services and Staffing ("Staffing Plan")

A. The Staffing Plan will outline who will do the Work, including all subcontractors.
B. The number of employees employed by the Bidder's company.

5. Completed Bid Price Submission Form (Appendix C)

6. Completed Acknowledgement of Addenda Form

7. Invitation to Bid Cover Sheet

8. Attachment A- Bidders Diversity and Inclusion Participation Form

EVALUATION CRITERIA

1. Responsive Bids will be evaluated based on the lowest Total Bid Price.
   a. Responsive bidders are defined as a bidder that has submitted a bid that fully conforms in all material respects to the ITB, including all forms and substance

ADDITIONAL INFORMATION

1. Addenda to this ITB will be posted on the Columbus Metropolitan Library Web-site: www.columbuslibrary.org/about/doing-business at least five (5) business days prior to the ITB opening. Bidders are responsible for any information provided in any and all issued addenda.

2. Correct and proper invoices will be paid within 30 days of receipt. Invoices are to detail the services provided, the date and detail costs and are to be submitted on company letterhead, to the e-mail address on the Library's purchase order. Refer to terms and conditions herein for additional information regarding payment.

3. Times referenced herein are Columbus, Ohio local time.

4. Submission of a Bid in response to this ITB is the Bidder's acknowledgement that subjective criteria may be used in the evaluation of Bids. Award shall be made to the

responsive and responsible Bidder determined to be the most advantageous to the Library. Price, although an important consideration, will not be the sole determining factor.

ITB & BID QUESTIONS

Any questions regarding this ITB must be sent to procurement@columbuslibrary.org and reference the ITB Identification Number and title of the ITB no later than 5:00 pm, seven (7) days prior to the bid due date.

Answers to all questions will be documented and posted on the "Doing Business with the Library" page of the Library's Web site at www.columbuslibrary.org/about/doing-business. The Library will make every attempt to respond to questions in a timely manner. All questions received prior to seven (7) days of the bid due date will be answered in the form of an addendum no later than five (5) days prior to the bid due date.

PROJECTED TIMELINE

The projected timeline for this ITB process is provided below. The Library may, at its sole discretion, modify the schedule as necessary to allow for thorough and complete analysis of responses.

Activity	Target Completion Date
Issuance of ITB Inquiry Period Begins	March 11, 2022
Virtual Pre-Bid Conference	March 17, 2022 @ 10:00 am
Inquiry Period Ends	Seven (7) days prior to the bid due date
Final Response to Vendor Questions	Five (5) days prior to the bid due date
Due Date	March 28, 2022
Selection of Successful Bidder	TBD

BID PRICE SUBMISSION FORM

Instructions:

Bidders shall submit this form in electronic format using the Excel Format exactly as provided. The Contractor shall fill out the price proposal form in its entirety. Failure to do so may result in a determination of non-responsiveness and the Contractor's bid will not be accepted.

On the "Contractor Entry Tab", there are seven (7) fields highlighted in Orange.

The Contractor shall enter their name in the field next to "Contractor Name"

The Contractor shall enter a fixed price per square foot for High Traffic Area Cleaning and Full Facility Cleaning for year 1 and year 2 of this project. The spreadsheet will automatically calculate the price per location on the accompanying tabs of the workbook and will calculate a total price for that year. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

The Contractor shall enter a fixed hourly rate for Emergency Cleaning Services. The definition of Emergency Cleaning can be found on Pages 6-7 of the ITB documents. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

The Contractor shall enter a fixed per item rate for furniture cleaning services. The definition of furniture cleaning can be found on Pages 6-7 of the ITB documents. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

CML will compensate the Contractor for services rendered. CML does not guarantee a minimum quantity of work.

CML is a tax-exempt entity.

Contract Terms and Conditions

Contract Components, Entirety, Changes Interpretation

Contract Components: This contract consists of the complete Invitation to Bid (ITB), including the Instructions and Interpretations to Bidder, the Contract Terms and Conditions, the Special Contract Terms and Conditions (if any), the specifications, and any written addenda to the ITB; the completed sealed written Bid, including proper modifications, clarifications and samples; and applicable, valid Columbus Metropolitan Library (CML) purchase orders or other ordering documents (together referred to as the "Contract"). The terms solicitation and Invitation to Bid (ITB) have similar meaning and are used interchangeably, where appropriate.

Entire Agreement; Parties to the Contract: This contract is the entire agreement between the individual or entity selected to provide equipment, supplies and/or services on the basis of a Bid submitted to CML in response to an ITB (referred to as the "Supplier" or the "Contractor" in these Terms and Conditions) and Columbus Metropolitan Library (CML). References to "Vendor" in any of the contract components are deemed to refer to the Supplier or Contractor selected to provide the specified equipment, supplies and/or services that are the subject of the Contract.

Contract Changes: Waivers, Changes or Modifications to this Contract must be made in writing and signed by both parties. If a party to this Contract does not demand strict performance of any item of this Contract, the party has not waived or relinquished any of its rights; the party may at any later time demand strict and complete performance of the term.

Contract Orders: CML will order products, supplies or services under this Contract from the Supplier directly. The Supplier may receive purchase orders by telephone, facsimile, electronically or in person by authorized employees of CML.

Subcontracting: The Contractor may not enter into subcontracts for the Work after award without written approval from CML. The Contractor will not need CML's written approval to subcontract for the purchase of commercial goods that are required for satisfactory completion of the Work. All subcontracts will be at the sole expense of the Contractor unless expressly stated otherwise in the Contract.

CML's approval of the use of subcontractors does not mean that CML will pay for them. The Contractor will be solely responsible for payment of its subcontractor and any claims of subcontractors for any failure of the Contractor or any of its other subcontractors to meet the performance schedule or performance specifications for the Project in a timely and professional manner. The Contractor will hold CML harmless for and will indemnify CML against any such claims.

The Contractor will assume responsibility for all Deliverables whether it, a subcontractor, or third-party manufacturer produces them in whole or in part. Further, CML will consider the Contractor to be the sole point of contact with regard to contractual matters, including payment of all charges resulting from the Contract. The Contractor will be fully responsible for any default by a subcontractor, just as if the Contractor itself had defaulted.

If the Contractor uses any subcontractors, each subcontractor must have a written agreement with the Contractor. That written agreement must incorporate this Contract by reference. The agreement must also pass through to the subcontractor all provisions of this Contract that would be fully effective only if they bind both the subcontractor and the Contractor. Among such provisions are the limitations on the Contractor's remedies, the insurance requirements, record keeping obligations, and audit rights. Some sections of this Contract may limit the need to pass through their requirements to subcontracts to avoid placing cumbersome obligations on minor subcontractors. This exception is applicable only to sections that expressly provide exclusions for small-dollar subcontracts. Should the Contractor fail to pass through any provisions of this Contract to one of its subcontractors and the failure damages CML in any way, the Contractor will indemnify CML for the damage.

Standard Invoice and Payment

Invoice: The Contractor shall submit invoices to Accounts Payable, Finance Department via the following e-mail address: accountspayable@columbuslibrary.org. The invoice must be a proper invoice to receive consideration for payment. A “proper Invoice” is defined as being free of defects, discrepancies, errors or other improprieties. Improper invoices will be returned to the Supplier noting the areas of discrepancy.

Payment: In consideration for the Supplier’s performance, CML will pay the Supplier as invoiced. *Payments will be made by electronic funds transfer (EFT).* For all transactions, the Supplier must have a valid W-9 form on file with the Finance Department. The completed form should be included with the Bid or mailed to: Finance Department, Columbus Metropolitan Library, 96 South Grant Avenue, Columbus, Ohio 43215.

Payment Due Date: CML will pay invoices 30 days after it has received an invoice for products, supplies and services it has received and accepted.

Taxes: Columbus Metropolitan Library is exempt from all federal, state and local taxes as CML is part of Franklin County Government and has a 501 nonprofit status.

Term of Contract: This Contract is effective on the date it is fully-executed and will continue until the Project is completed, unless cancelled in accordance with the Terms found herein.

Contract Renewal: This Contract may be renewed solely at the discretion of CML for a period of one month. Any further renewals will be by mutual agreement of both parties, as stated herein. The cumulative time of all renewals may not exceed two (2) years.

Delivery

F.O. B. The Place of Destination: Where applicable, the Supplier must provide the products, supplies or services under this Contract F.O.B., the place of delivery/destination, unless otherwise stated. The address of delivery will be specified by the purchase order or other ordering document. Freight will be prepaid and included, unless otherwise stated.

Time of Delivery: [Not required]

Minimum Orders-Transportation Charges: [Not required]

Contract Cancellation; Termination; Remedies

Contract Cancellation: If a Supplier fails to perform any one of its obligations under this Contract, it will be in default, and CML may cancel this Contract in accordance with this section. The cancellation will be effective on the date delineated by CML.

A. Contract Performance is Substantially Endangered: If the Supplier's default is substantial and cannot be cured within a reasonable time, or if CML determines that the performance of the contract is substantially endangered through no fault of CML, CML may cancel this Contract by written notice to the Supplier.

B. Cancellation by Unremedied Default: If a Supplier's default may be cured with a reasonable time, CML will provide written notice to the Supplier specifying the default and the time within which the Supplier must correct the default. If Supplier fails to cure its default in the time required, CML may cancel this Contract by providing written notice to the Supplier. If CML does not give timely notice of default to Supplier, CML has not waived any of its rights or remedies concerning the default.

C. Cancellation by Persistent Default: CML may cancel this Contract by written notice to Supplier for defaults that are cured but persistent. "Persistent" means three or more defaults. After CML has notified Supplier of its third default, CML may cancel this Contract without providing Supplier with an opportunity to cure, if the Supplier defaults a fourth time. CML shall provide written notice of the termination to the Supplier.

D. Cancellation for Financial Instability: To the extent permitted by law, CML may cancel this Contract by written notice to Supplier if a petition in bankruptcy or similar proceedings has been filed by or against the Supplier.

Contract Termination: CML may terminate this Contract for convenience after issuing 30 days written notice to the Supplier.

Remedies for Default:

A. Actual Damages. The Supplier is liable to CML for all actual and direct damages caused by the Supplier's default. CML may buy substitute supplies or services, from a third party, for those that were to be provided by the Supplier, and CML may recover the costs associated with acquiring substitute supplies or service, less any expenses or costs saved by the Supplier's default, from the Supplier.

B. Deduction of Damages for Contract Price. CML may deduct all or any part of the damages resulting from Supplier's default from any part of the price still due on the Contract, after CML has provided prior written notice to Supplier of such default and intent to deduct damages from the Contract Price.

Force Majeure: If CML or Supplier is unable to perform any part of its obligation under this Contract by reason of force majeure, the party is excused from its obligations, to the extent that its performance is prevented by force majeure, for the duration of the event. The party must remedy with all reasonable dispatch the cause preventing it from carrying out its obligations under this Contract. The term "force majeure" means without limitation: Acts of God, such as epidemics, lightning, earthquakes, fires, storms, hurricanes, tornadoes, floods, washouts, droughts, and any other severe weather; explosions; arrests; restraint of government and people; strikes; and any other like events or any other cause that could not be reasonable foreseen in the exercise of ordinary care, and that is beyond the reasonable control of the party.

CML Consent to Assign or Delegate. The Supplier may not assign any of its rights under this contract unless CML consents to the assignment or delegation in writing. Any purported assignment or delegation made without CML's written consent is void.

Indemnification: Supplier will indemnify CML, its employees, members of the Board of Trustees, and it's Officers and administrators for any and all claims, damages, lawsuits, costs, judgments, expenses, liabilities that may arise out of, or are related to, the Contractor's performance under this Contract, including the performance by Contractor's employees and agents and any individual or entity for which the Contractor is responsible.

Confidentiality: Supplier may learn of information, documents, data, records and other material that is confidential in the performance of this Contract. Supplier may not disclose any information obtained by it as a result of the Contract without written permission from CML. Supplier must assume that all CML information, documents, data, records or other material are confidential.

Publicity: Supplier and any of its subcontractors may not use or refer to this Contract to promote of solicit Supplier's or subcontractor's supplies or services. Supplier and its subcontractors may not disseminate information regarding this Contract, unless agreed to in writing by CML.

Governing Laws; Severability: The Laws of the State of Ohio govern this Contract, and venue for any dispute will be exclusively with the appropriate court of competent jurisdiction in Franklin County, Ohio. If any provision of the Contract or the application of any provision is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of the Contract will remain in full force and effect to the extent that the remaining provisions continue to make sense.

Workers Compensation: The Supplier shall carry Workers' Compensation Liability Insurance as required by Ohio law for any Work to be performed within the State of Ohio. Failure to maintain Workers Compensation Liability Insurance for the duration of the contract and any renewal hereto will be considered a default.

Automobile and General Liability Requirements: During the term of the Contract and any renewal hereto, the Supplier, and any agent of the Supplier, at its sole cost and expense, shall maintain a policy of automobile liability and commercial general liability insurance as described in this clause. Copies of the respective insurance certificates shall be filed with the Purchasing Division within seven (7) calendar days after notification by the CML of its selection of the Supplier to provide the specified supplies and/or services. Failure to submit the insurance certificates within the time period will result in the Bidder's Bid not being considered. Said certificates are subject to the approval of the CML Manager of Purchasing and shall contain a clause or endorsement providing thirty (30) days prior written notice of cancellation, non-renewal or decrease in coverage will be given to the Manager of Purchasing. Failure of the Supplier to maintain this coverage for the duration of the Contract, and any renewals, thereto may be considered a default.

Automobile Liability: Automobile Insurance is required for anyone coming onto CML branches and/or property to deliver goods or perform services using a vehicle, which is owned, leased, hired, or rented by the Supplier. Any Supplier, broker, or subcontractor who will be on CML property, but not delivering goods or performing services, is required to carry Automobile Liability Insurance that complies with the state and federal laws regarding financial

responsibility. Automobile liability insurance, including hired, owned, and non-owned vehicles used in connection with the Work, shall have a combined single limit coverage covering personal injury, bodily injury (including death) and property damage of not less than $2,000,000 per accident.

Commercial General Liability: The Supplier shall maintain insurance coverage with a $2,000,000 annual aggregate and a $1,000,000 per occurrence limit for bodily injury, personal injury, wrongful death and property damage. The defense cost shall be outside of the policy limits. Such policy shall designate CML as an Additional Insured, as its interest may appear. The policy shall also be endorsed to include a blanket waiver of subrogation. The certificate shall be endorsed to reflect a per project/per location General Aggregate limit of $2,000,000. If the Supplier uses an umbrella/excess policy to meet the required limits, it is understood that the policy shall follow from per project/per location basis. It is agreed upon that the Supplier's commercial general liability insurance shall be primary over any other coverage. The Purchasing Division reserves the right to approve all policy deductibles and levels of self-insurance retention.

Contract Compliance: The participating CML branches and departments will be responsible for the administration of the Contract and will monitor the Supplier's performance and compliance with the terms, conditions and specifications of the Contract. If a branch or department observes any infraction, such infraction shall be documented and conveyed to the Supplier for immediate correction. If the Supplier fails to rectify the infraction, the department/branch will notify the Purchasing Division in order to resolve the issues. These terms and conditions will be used by the Purchasing Division to resolve the issues.

Warranties: Unless otherwise stated, all supplies shall be new and unused. All products shall carry manufacturer's warranties in addition to implied warranties. The Supplier warrants all supplies to be free from defects in labor, material, and workmanship (manufacturing) and be in compliance with the contract specifications.

Attachment A
Bidder's Diversity & Inclusion Participation Form

A completed Bidder's Diversity & Inclusion Participation Form or documentation of good faith efforts must accompany the completed Form of Proposal or Bid Form.

_____ ("Bidder") submits the following information regarding its levels of MBE/WBE Participation:

List all MBE/WBE subcontractors and suppliers, with contract amounts, that Bidder will use for its work on the Project. (Continue list on additional sheets of paper if necessary.)

Name of Subcontractor / Supplier	MBE or WBE	Subcontract Amount
1.		$
2.		$
3.		$
4.		$
	A. TOTAL AMOUNT OF MBE/WBE SUBCONTRACTS	**$**
	TOTAL BID	**$**
	B. PERCENTAGE OF DIVERSITY PARTICIPATION* (A ÷ B x 100)	**%**

The bidder's commitment of total workforce hours for Minority Workforce participation on the project is: _____%.

The bidder's commitment of total workforce hours for Women Workforce participation on the project is: _____%.

I certify under penalty of perjury that the forgoing and/or attached statements and information are true and correct. The undersigned will immediately notify the Owner in the event that any of the information provided in this Diversity & Inclusion Participation Form changes in any material way.

By:_____ Date: _____

Print Name and Title: _____

***If the Bidder does not indicate that it has achieved the Diversity & Inclusion Participation Goal set forth in the Instructions to Bidders, the Bidder must attach to this Form, a narrative, including exhibits, demonstrating and certifying that good faith efforts, as set forth in the Instructions to Bidders, were actively and aggressively undertaken by the Bidder, to reach such goals.**

Acknowledgement of Addenda

Project Description: Carpet Cleaning at CML Locations

Instructions: The respondent is to complete Part I or Part II of this form, whichever is applicable, and sign and date this form. This form serves as the respondent's acknowledgment of the receipt of the Addenda to this solicitation which may have been issued by the CML prior to the Proposal Due Date and Time.

Part I: Check Box if Applicable: ☐

Listed below are the dates of issue for each Addendum received in connection with this solicitation.

Addendum # 1, dated: ____/____/____ Addendum # 2, dated: ____/____/____

Addendum # 3, dated: ____/____/____ Addendum # 4, dated: ____/____/____

Addendum # 5, dated: ____/____/____ Addendum # 6, dated: ____/____/____

Part II: Check Box if Applicable: ☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS COMPETITIVE SEALED BID.

NOTE: THE BIDDER MUST SIGN AND COMPLETE THIS FORM

Company Name: _____

Authorized Representative: _____

Name: _____

Signature: _____

Title: _____

Date: _____

Appendix A

CML Locations Hours

			Monday-Thursday		Friday-Saturday		Sunday	
Location Name	**Address**	**City**	**Open**	**Close**	**Open**	**Close**	**Open**	**Close**
Main Library	96 S. Grant Avenue	Columbus	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Northern Lights	4093 Cleveland Ave	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Karl Road	5590 Karl Road	Columbus	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Hilltop	511 S. Hague Ave	Columbus	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Canal Winchester	115 Franklin Street	Canal Winchester	12:00 PM	7:00 PM	12:00 PM	6:00 PM	Closed	
Driving Park	1422 E. Livingston Ave	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Dublin	75 N. High Street	Dublin	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Franklinton	1061 W. Town Street	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Gahanna	310 Granville Street	Gahanna	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Linden	2223 Cleveland Ave	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Barnett	3434 E. Livingston Ave	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Marion-Franklin	2740 Lockbourne Road	Columbus	12:00 PM	7:00 PM	12:00 PM	6:00 PM	Closed	
Martin Luther King	1467 E. Long Street	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
New Albany	200 Market Street	New Albany	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Northside	1423 N. High Street	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM

			Monday-Thursday		Friday-Saturday		Sunday	
Location Name	**Address**	**City**	**Open**	**Close**	**Open**	**Close**	**Open**	**Close**
Parsons	1113 Parsons Avenue	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Reynoldsburg	1402 Brice Road	Reynoldsburg	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Shepard	850 N. Nelson Road	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
South High	3540 S. High Street	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Southeast	3980 S. Hamilton Road	Groveport	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Whetstone	3909 N. High Street	Columbus	9:00 AM	9:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Whitehall	4445 E. Broad Street	Columbus	9:00 AM	8:00 PM	9:00 AM	6:00 PM	1:00 PM	5:00 PM
Operations Center-Gahanna	400 W. Johnstown Road	Gahanna	9:00 AM	6:00 PM	9:00AM - 6:00 PM on Fridays Only		Closed	

Appendix B – Location Square Footage and Diagrams

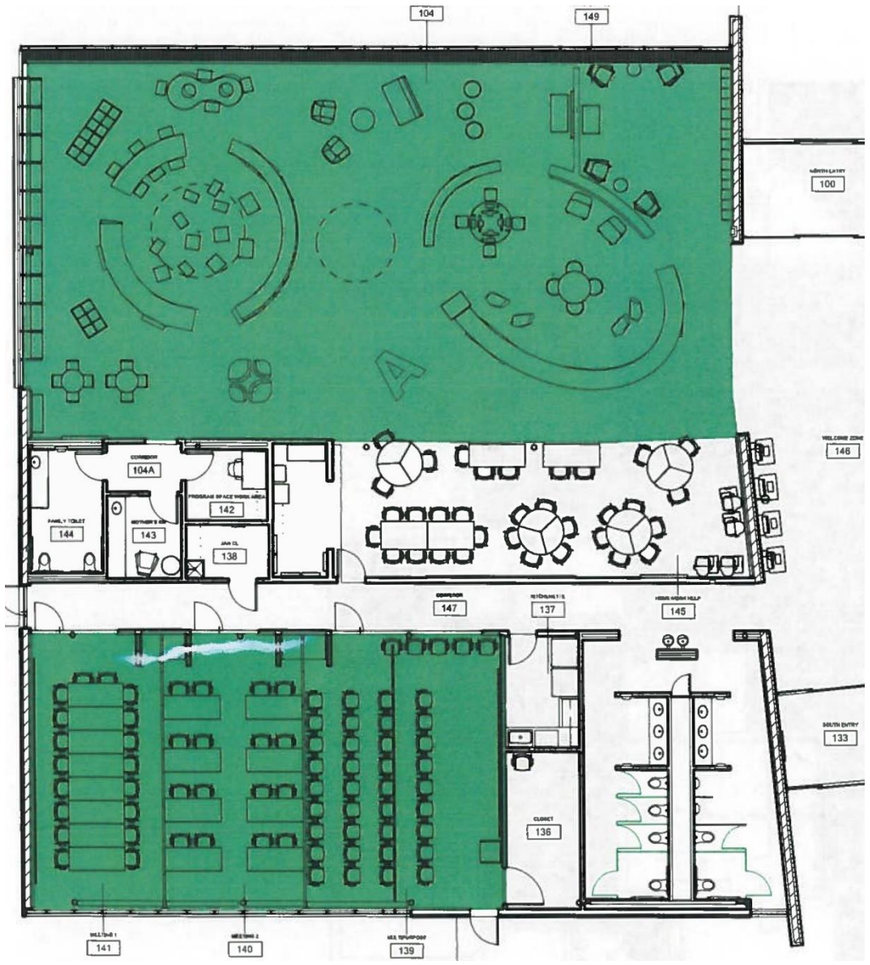
Section 1- Location Square Footage

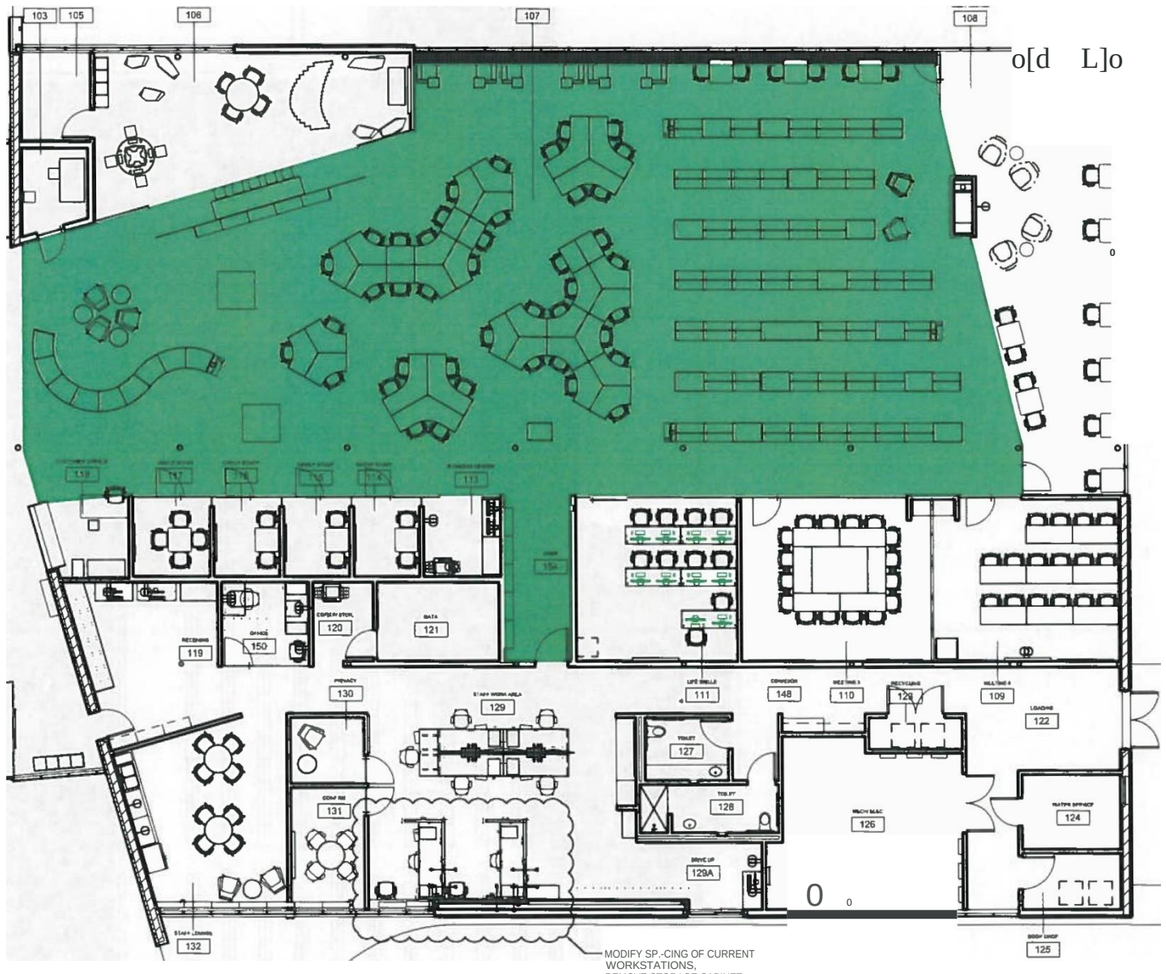
Location Name	HTA Square Footage	Full Facility Square Footage
Driving Park	7,900	10,741
Dublin	7,500	27,236
Franklinton	3,000	6,333
Gahanna	10,500	18,190
Hilliard	25,400	38,794
Hilltop	13,000	17,055
Karl Road	10,000	17,005
Linden	8,000	10,796
Barnett	7,200	10,476
Main Library	91,000	144,944
Martin Luther King	12,000	12,632
New Albany	9,700	17,895
Northern Lights	14,700	18,625
Northside	12,900	15,820
Operations Center	31,230	47,035
Parsons	9,500	14,545
Reynoldsburg	12,000	16,843
Shepard	4,300	6,556
South High	6,300	9,480
Southeast	12,000	17,969

Location Name	HTA Square Footage	Full Facility Square Footage
Whetstone	13,000	19,320
Whitehall	8,800	12,625
Canal Winchester	#N/A	4,500
Marion-Franklin	#N/A	4,000

Section 2- Diagrams (Continued on Next Page)

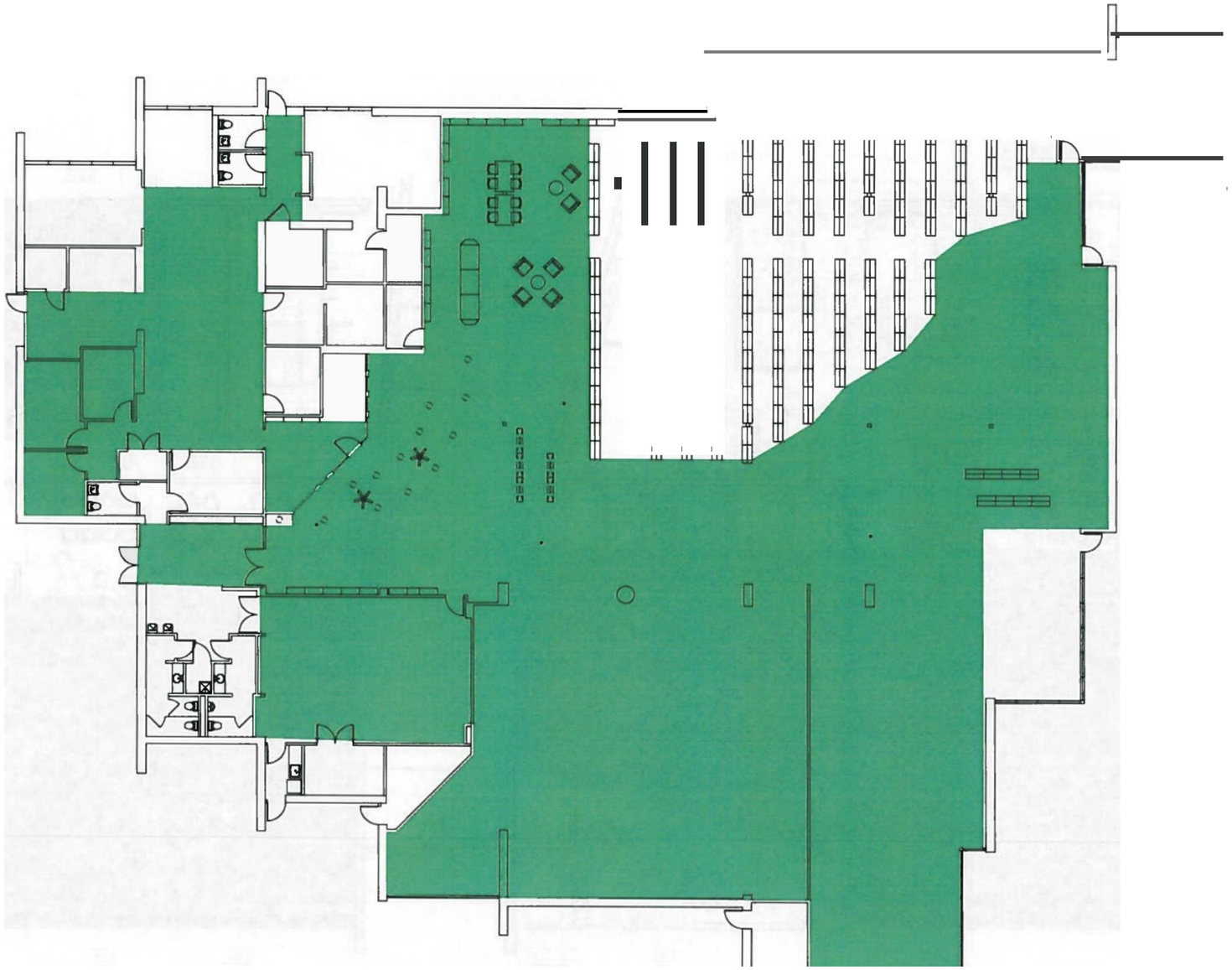
o[d L]o





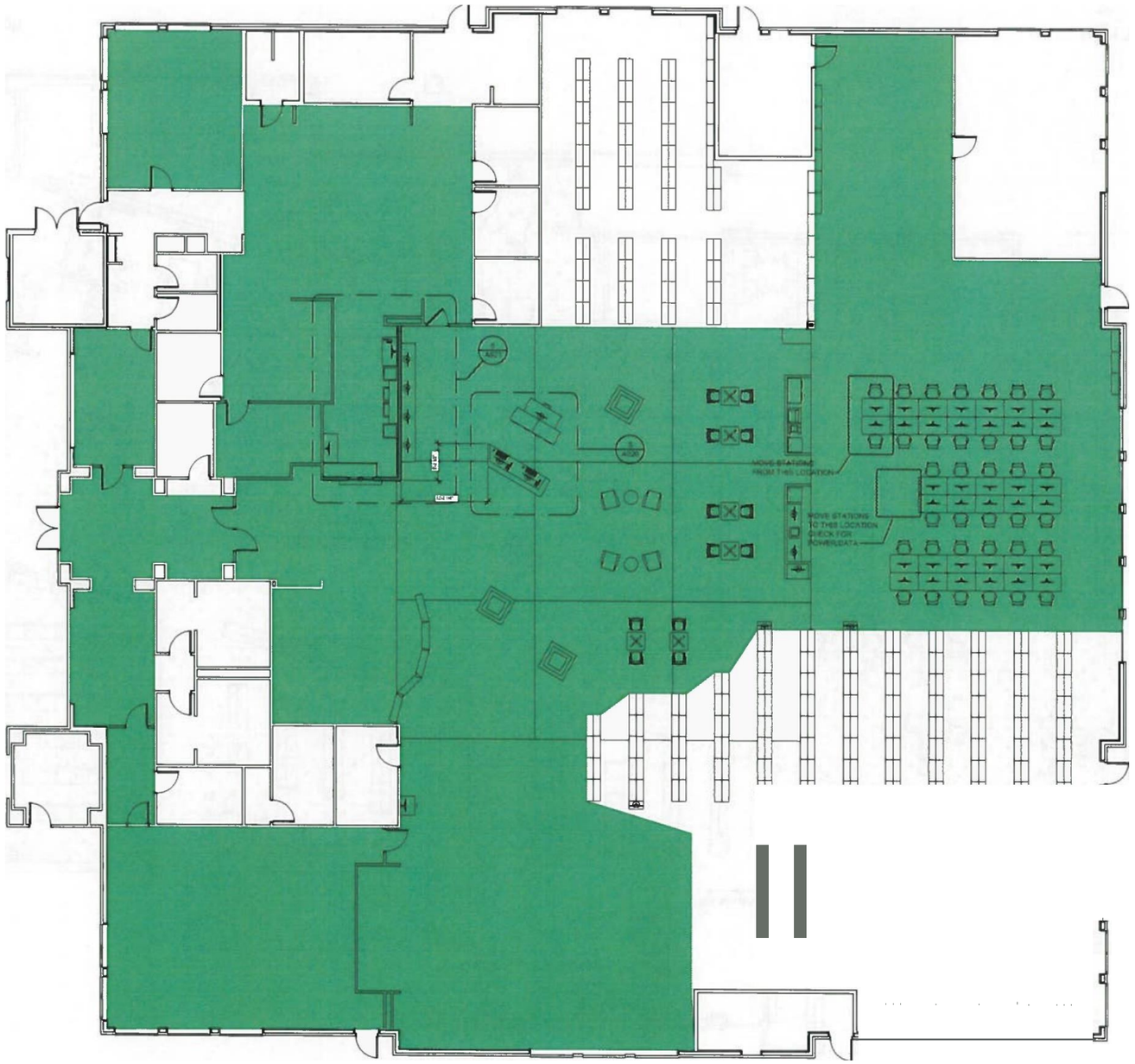
Columbus Metropolitan Library- Whitehall Branch
4445 E Broad St

High Traffic Areas for Carpet Cleaning
+/- 8,800 SF



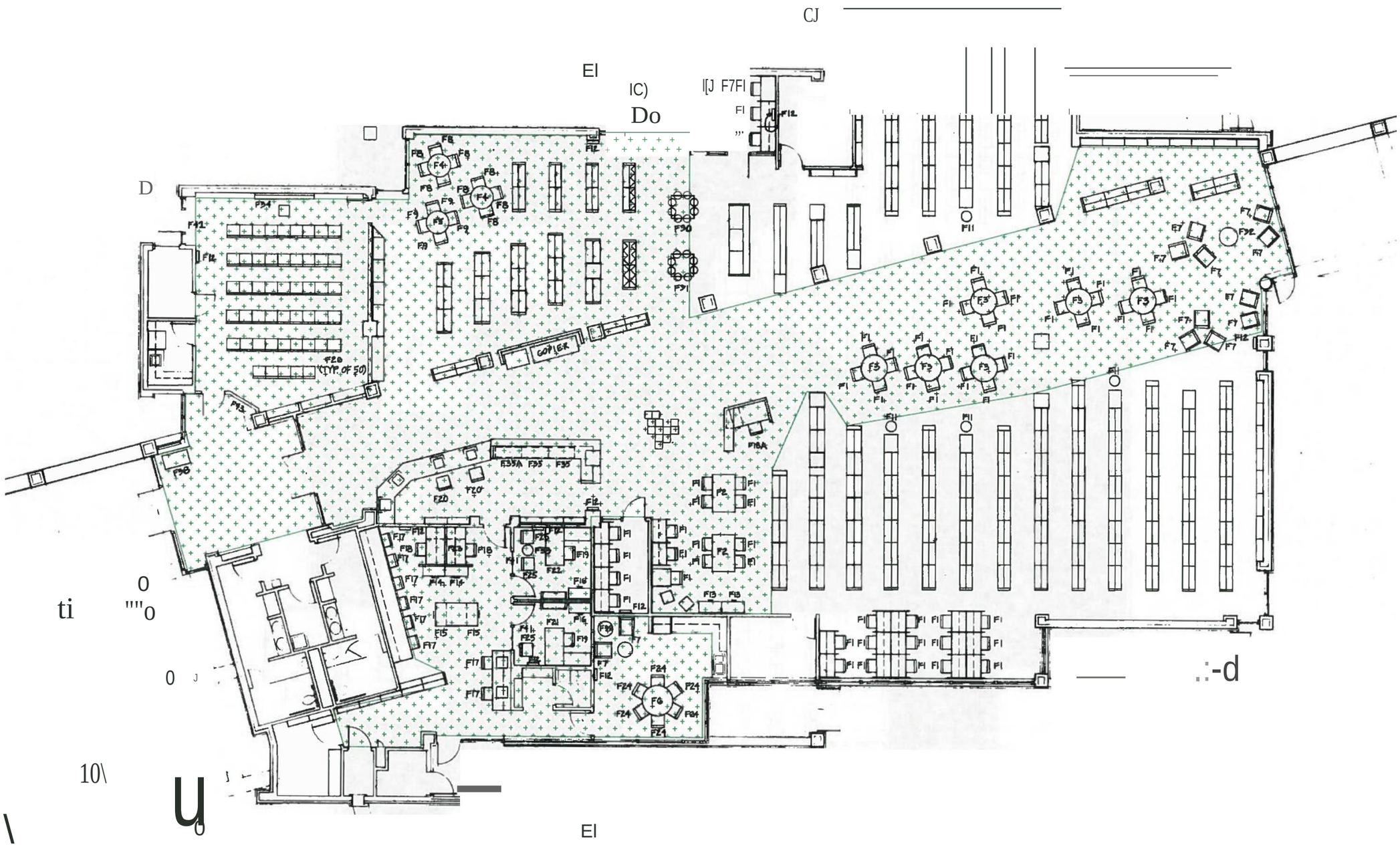
Columbus Metropolitan Library- Whetstone Branch
3909 N. High ST

High Traffic Areas *for* Carpet Cleaning
+/- 13,000 SF



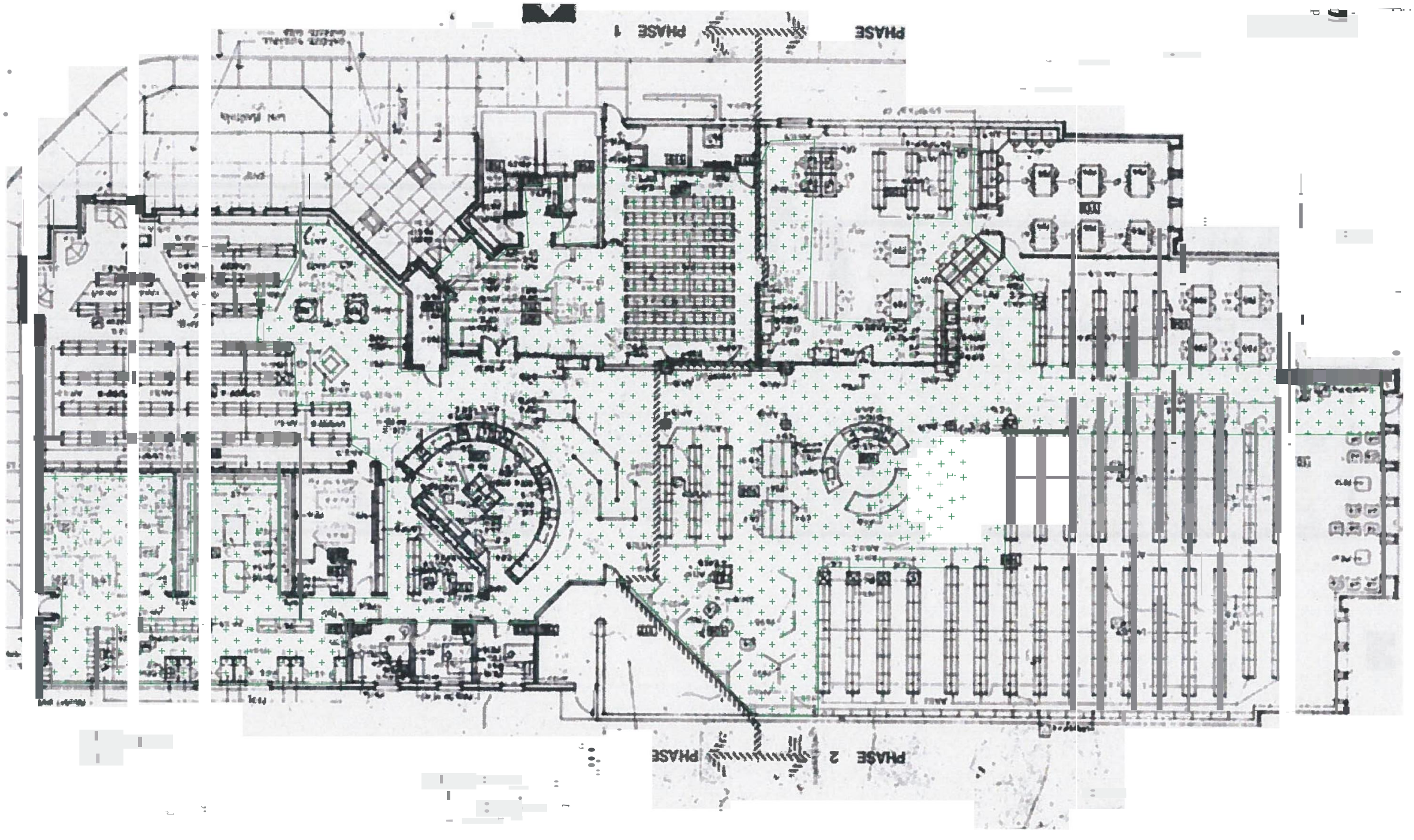
Columbus Metropolitan Library- Southeast Branch
3980 S. Hamilton Road

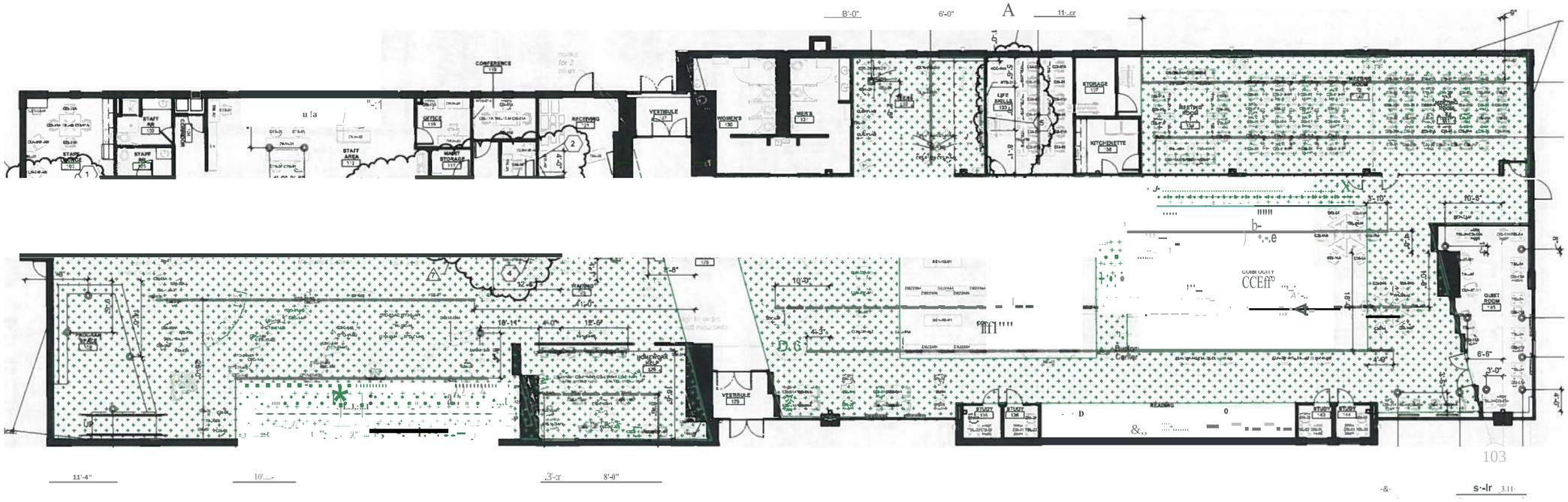
High Traffic Areas for Carpet Cleaning
+/- 12,000 SF



Columbus Metropolitan Library- South High Branch
3540 S High ST

High Traffic Areas for Carpet Cleaning
+/- 6,300 SF


PHASE 1
PHASE 2
PHASE



Columbus Metropolitan Library- Parsons Branch
1113 Parsons Ave

High Traffic Areas for Carpet Cleaning
+/- 9,500 SF

Columbus Metropolitan Library- Northside Branch
Second Floor
1423 North High St

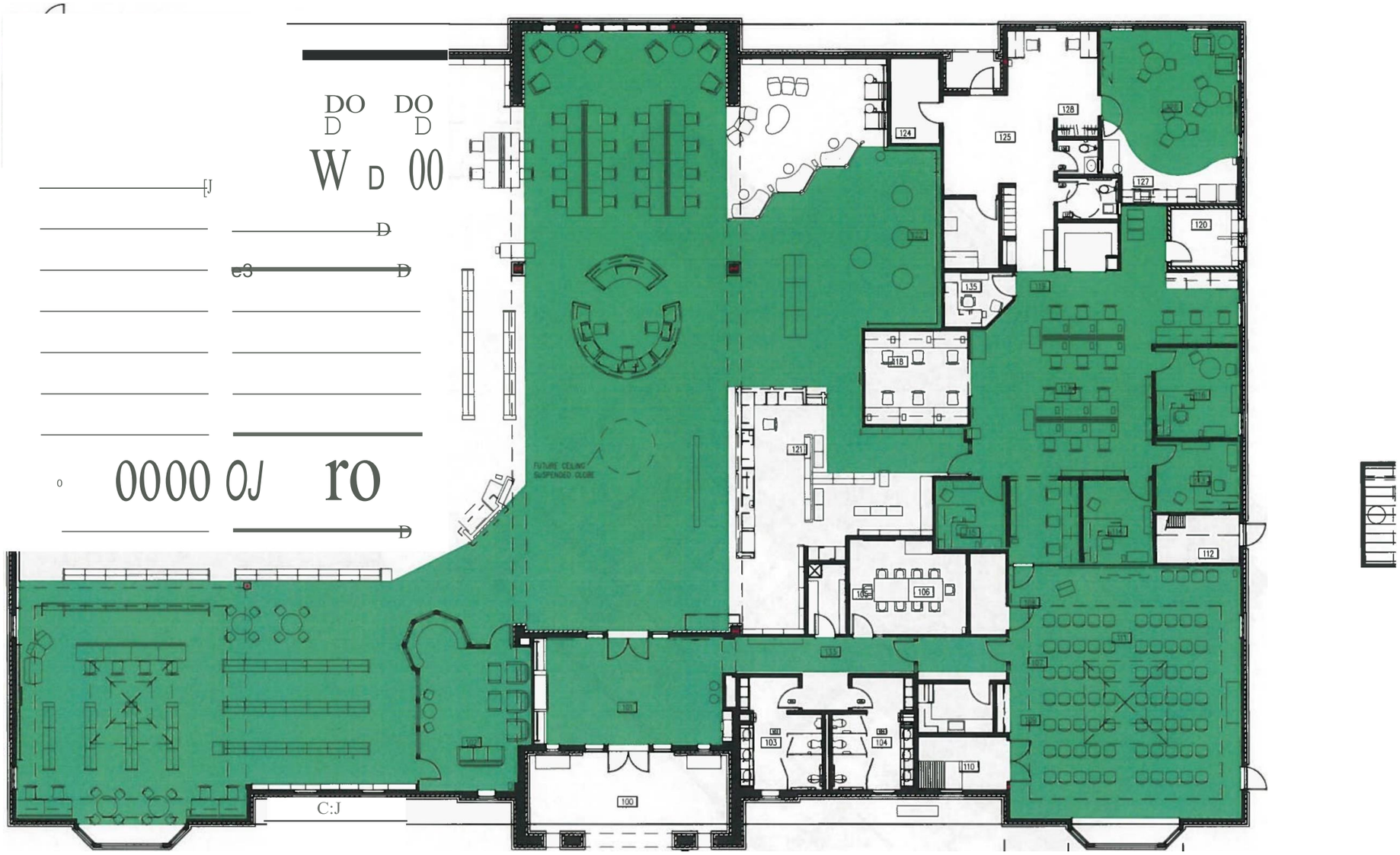
High Traffic Areas for Carpet Cleaning
+/- 6,500 SF

Columbus Metropolitan Library- North Side Branch
First Floor
1423 North Hight Street

High Traffic Areas for Carpet Cleaning
+/- 6,400 SF

Columbus Metropolitan Library- Northern Lights Branch
4093 Cleveland Avenue

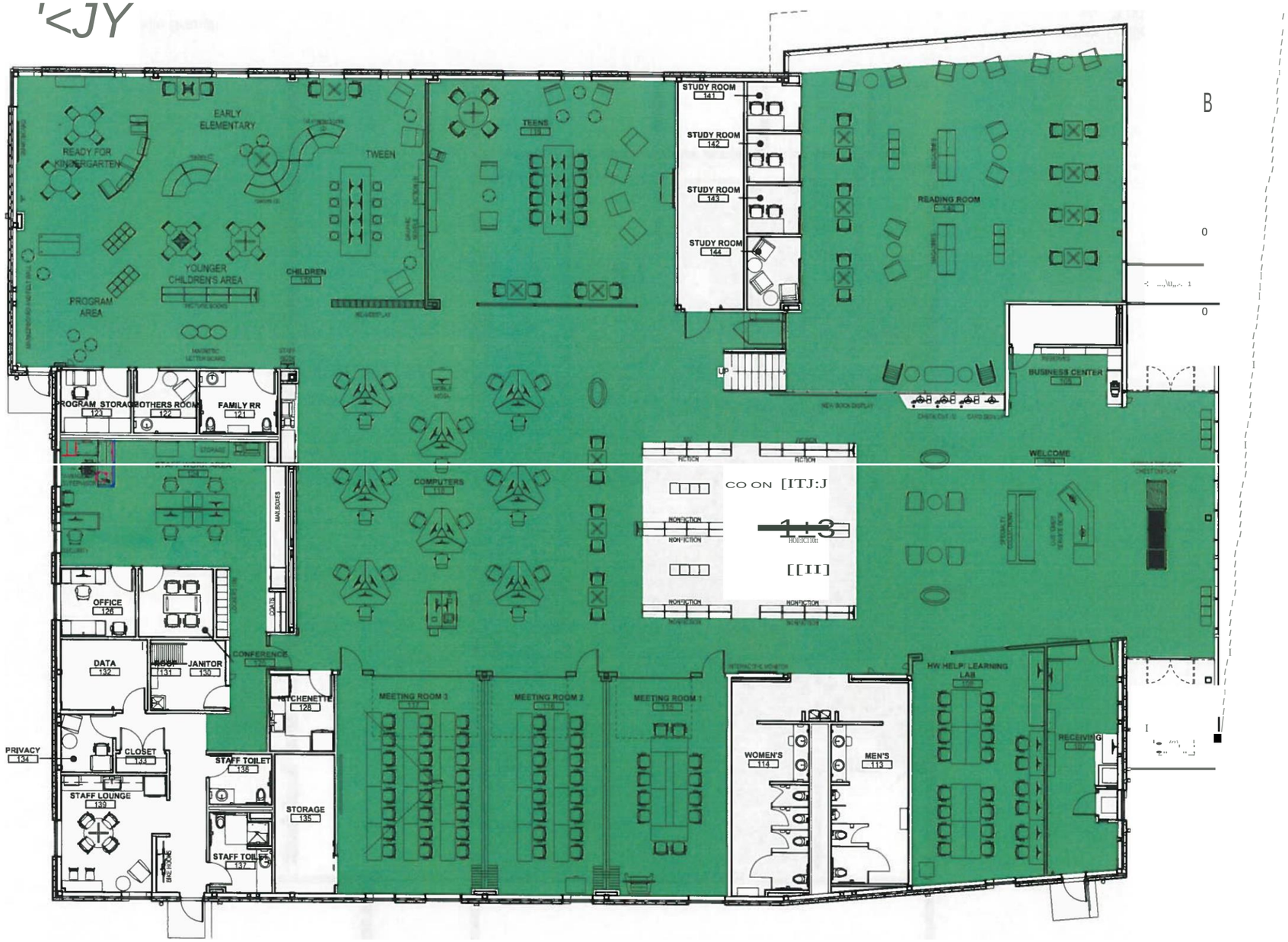
High Traffic Areas for Carpet Cleaning
+/- 14,700 SF



Columbus Metropolitan Library- New Albany
Branch
200 Market Street

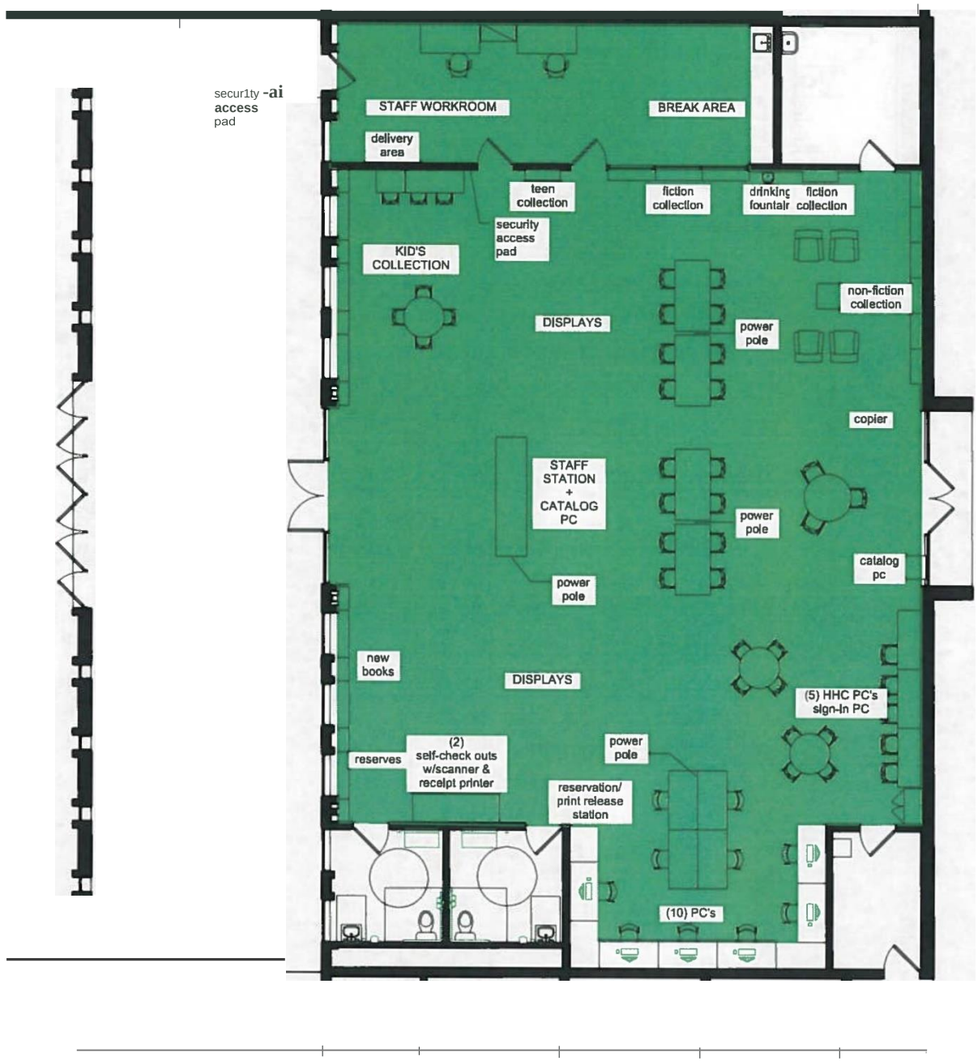
High Traffic Areas for Carpet Cleaning
+/- 9,700 SF

'<JY



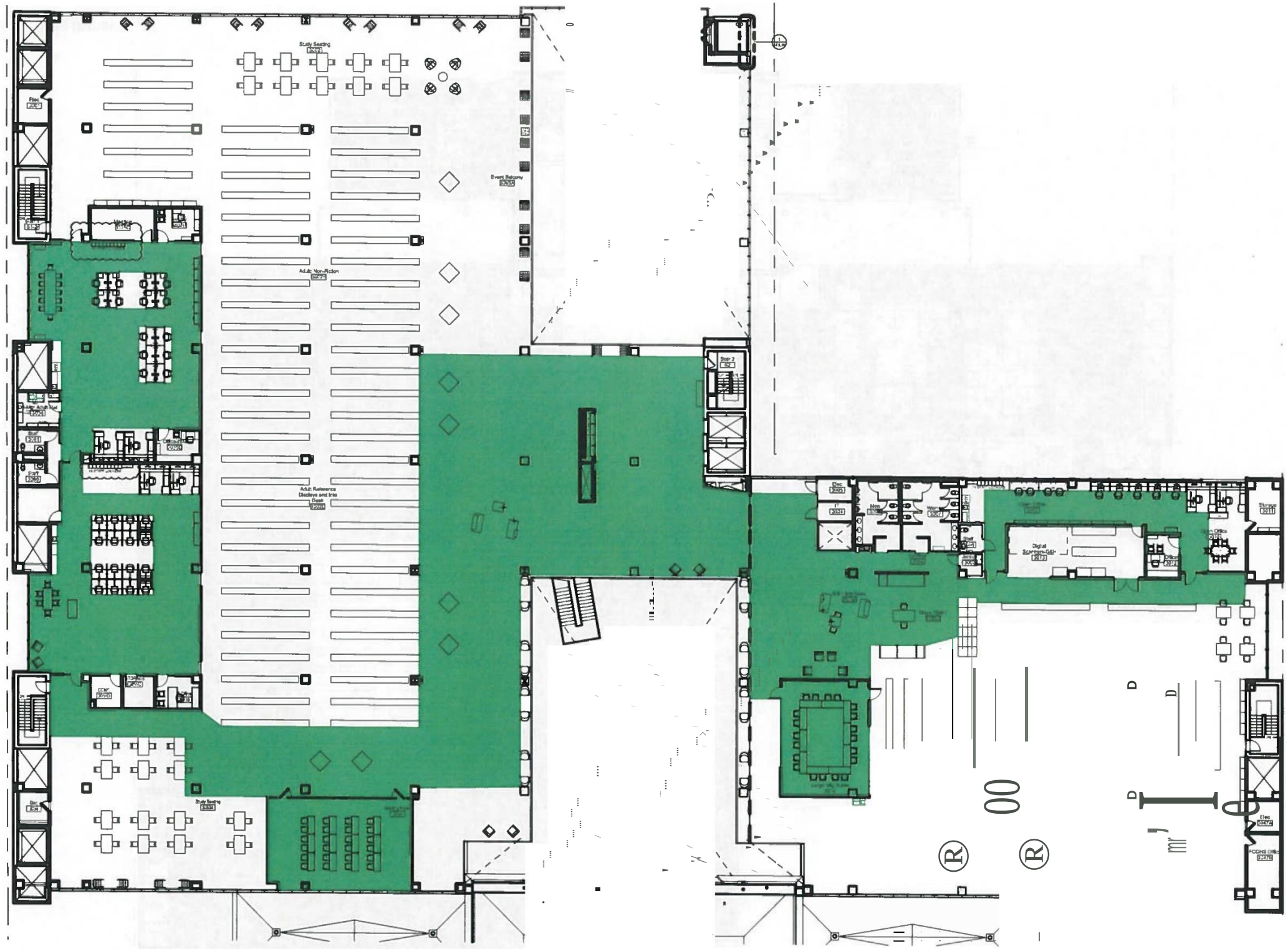
Columbus Metropolitan Library- Martin Luther King Branch
1467 E Long St

High Traffic Areas for Carpet Cleaning
+/- 12,000 SF

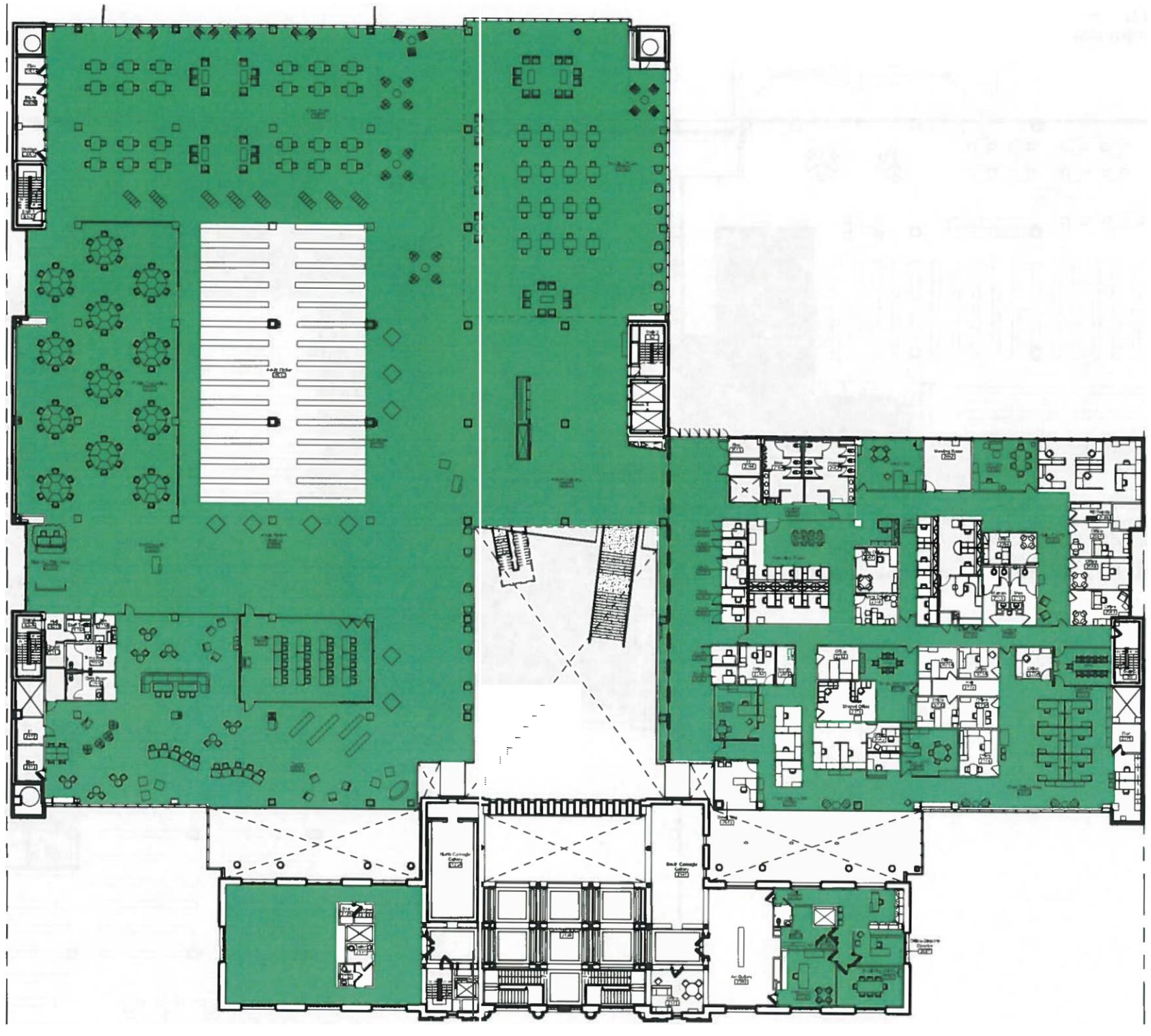


Columbus Metropolitan Library- Marion Franklin Branch
2740 Lockbourne Road

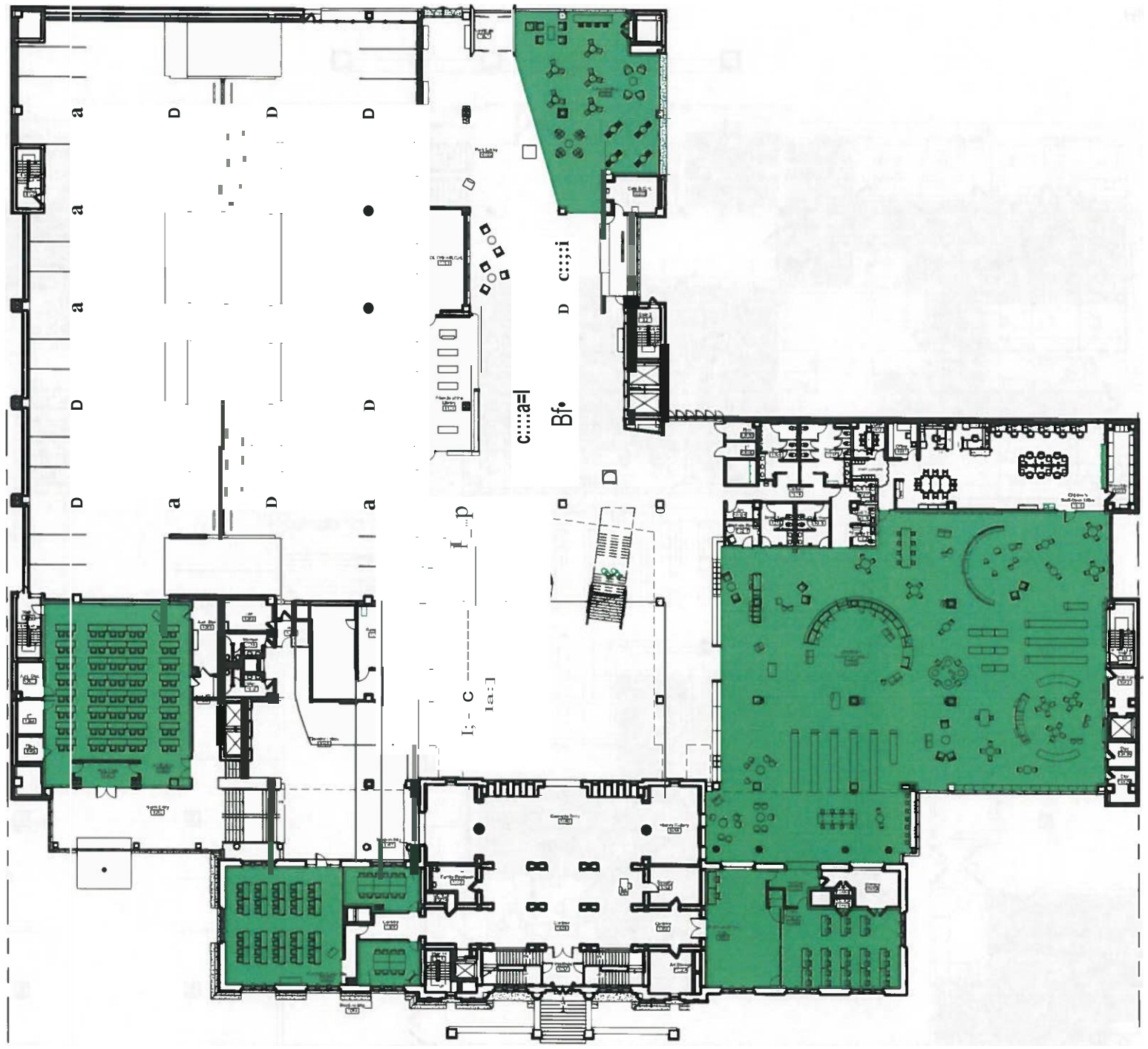
High Traffic Areas for Carpet Cleaning
+/- 3,000 SF



Columbus Metropolitan Library- Main Branch
Thnird Floor
96 S Grant Ave



Columbus Metropolitan Library- Main Branch
Second Floor
96 S Grant Ave



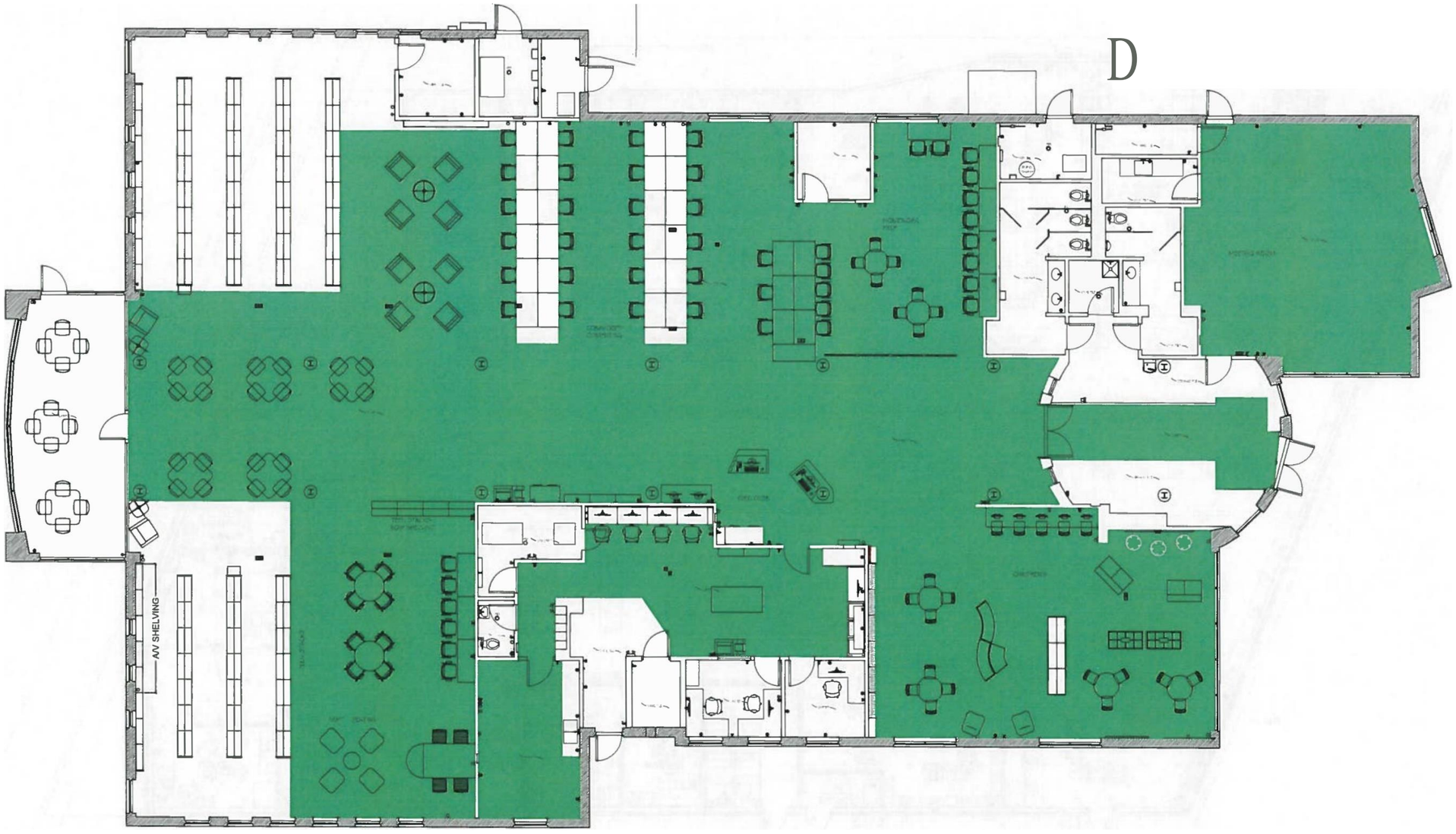
Columbus Metropolitan Library-
First Floor
96 S Grant Ave

High Traffic Areas for Carpet Cleaning
+/- 19,000 SF

Youth Services

Metropolitan Library- Main Branch

High Traffic Areas for Metropolitan Library
+/- 8,000 SF

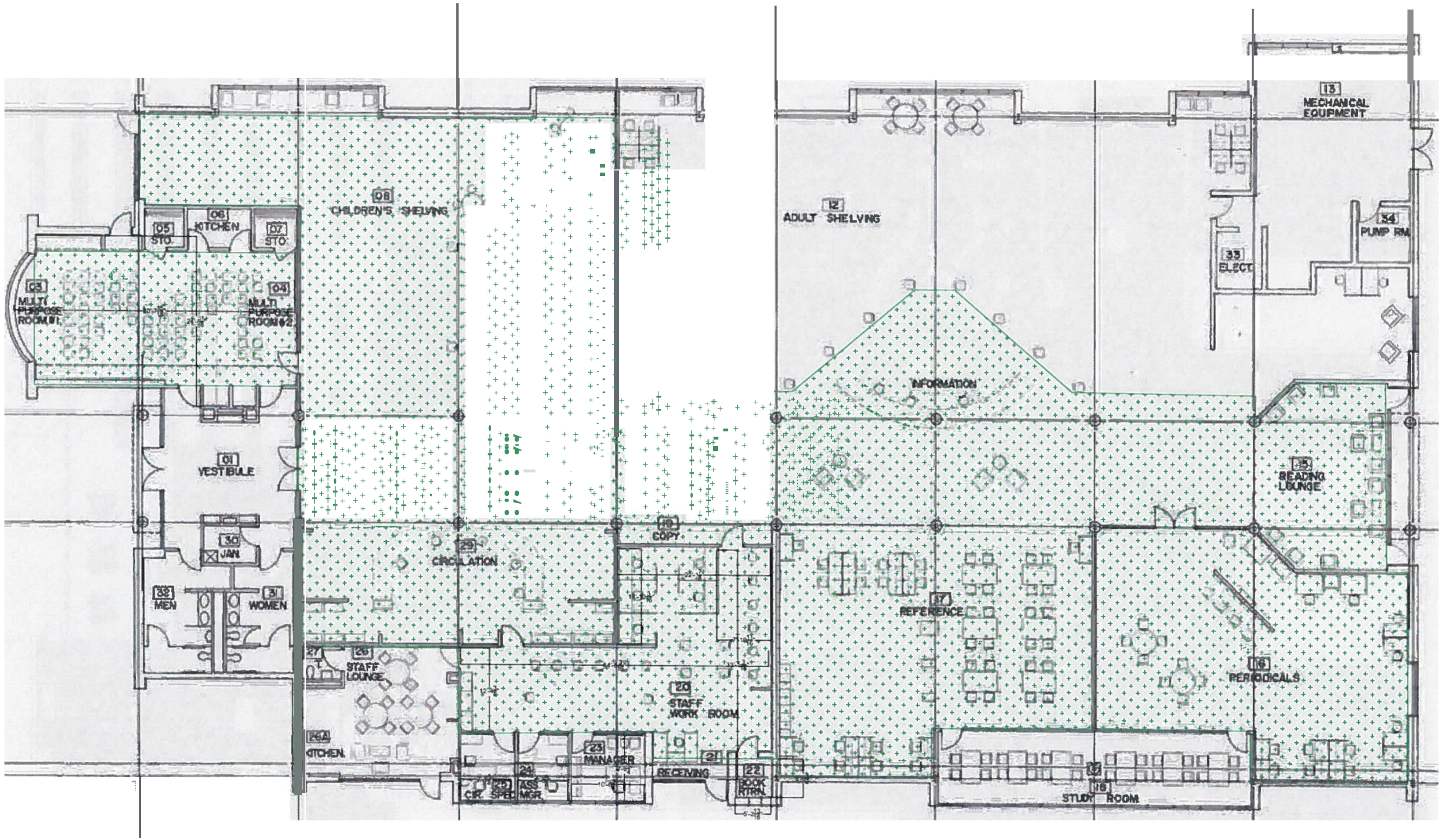


Columbus Metropolitan Library- Barnett Branch
3434 Livingston

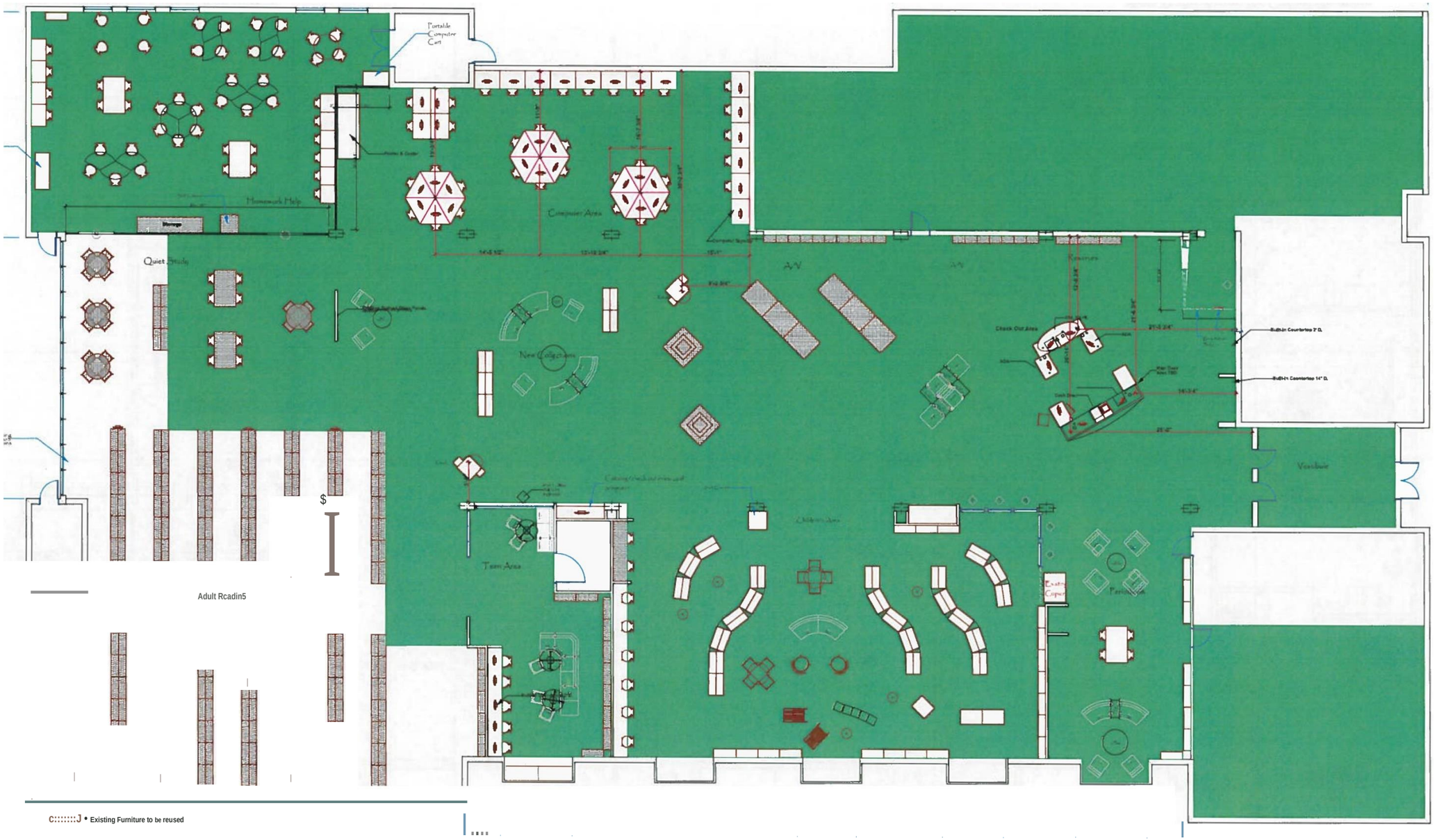
High Traffic Areas for Carpet Cleaning
+/- 7,200 SF

Columbus Metropolitan Library- Linden Branch
2223 Cleveland Avenue

High Traffic Areas for Carpet Cleaning
+/- 8,000 SF

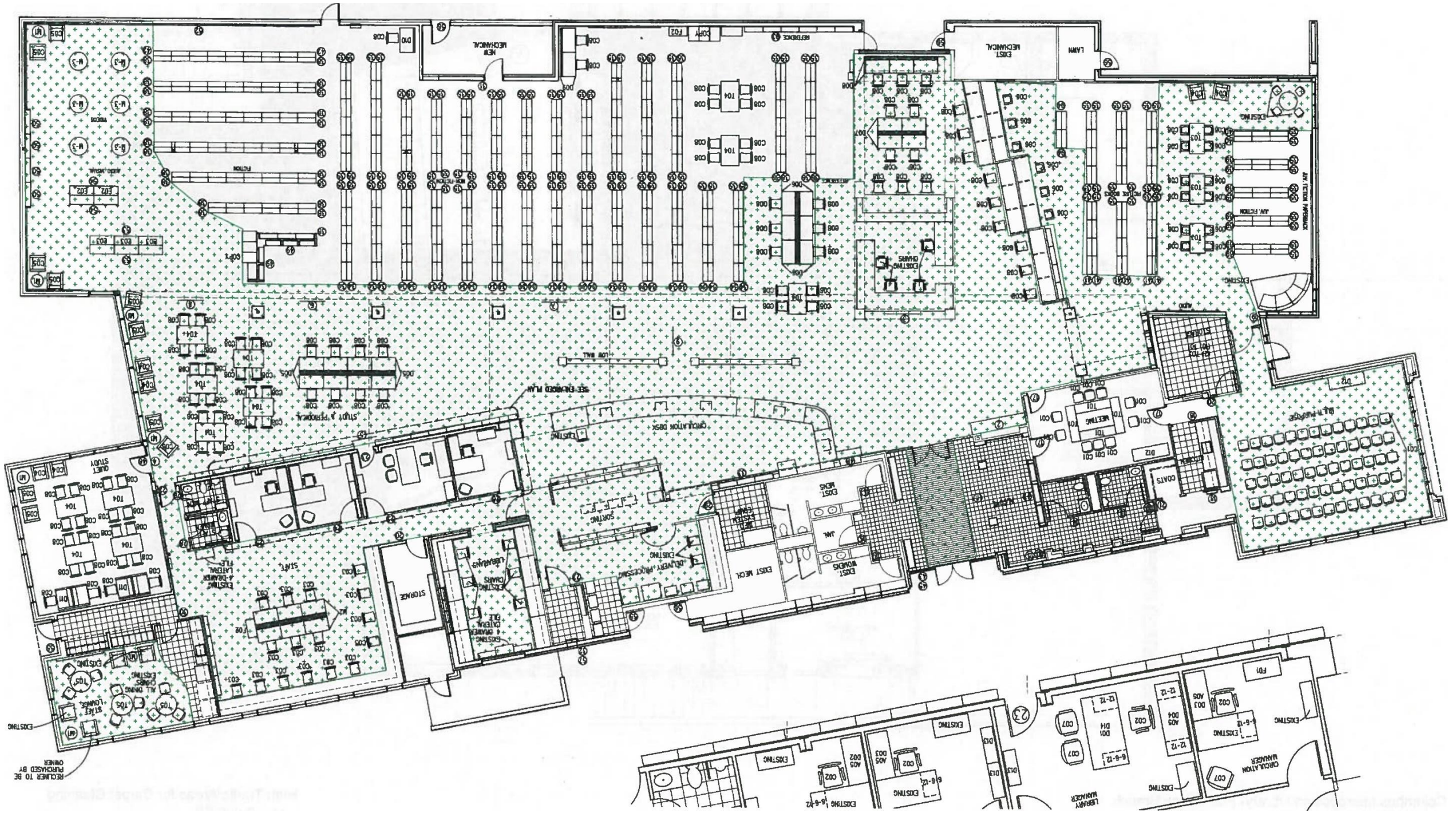


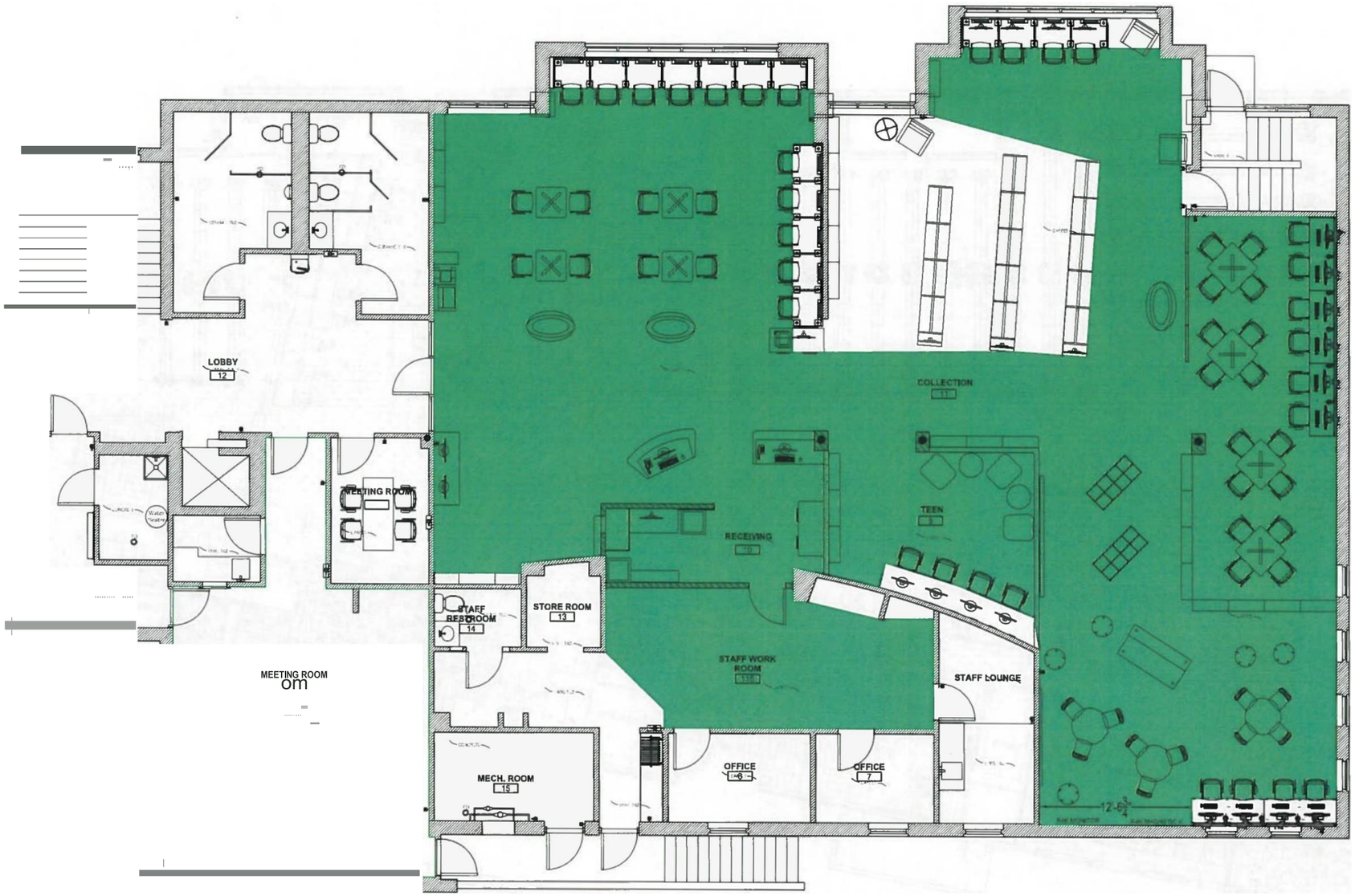
Columbus Metropolitan Library- Karl Branch
5590 Karl Road



Columbus Metropolitan Library- Hilltop Branch
511 Hague Ave

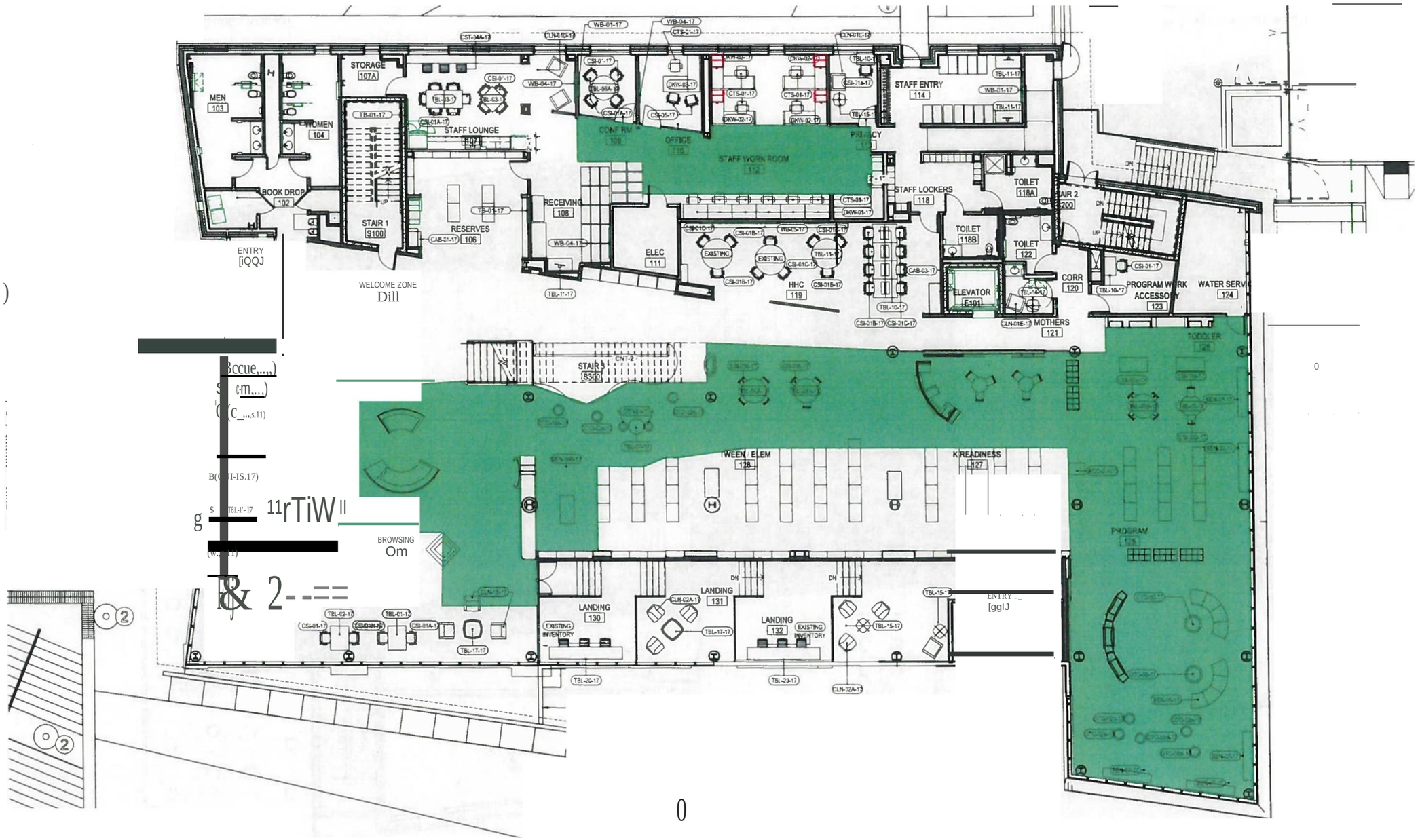
High Traffic Areas for Carpet Cleaning
+/- 13,000 SF


EXIST LECTURE
LAWN
EXIST RECEPTION
EXIST WORKS
EXIST TWO
EXIST ONE
EXIST THREE
EXIST FOUR
EXIST FIVE
EXIST SIX
EXIST SEVEN
EXIST EIGHT
EXIST NINE
EXIST TEN
EXIST ELEVEN
EXIST TWELVE
EXIST THIRTEEN
EXIST FOURTEEN
EXIST FIFTEEN
EXIST SIXTEEN
EXIST SEVENTEEN
EXIST EIGHTEEN
EXIST NINETEEN
EXIST TWENTY
EXIST TWENTY-ONE
EXIST TWENTY-TWO
EXIST TWENTY-THREE
EXIST TWENTY-FOUR
EXIST TWENTY-FIVE
EXIST TWENTY-SIX
EXIST TWENTY-SEVEN
EXIST TWENTY-EIGHT
EXIST TWENTY-NINE
EXIST THIRTY
EXIST THIRTY-ONE
EXIST THIRTY-TWO
EXIST THIRTY-THREE
EXIST THIRTY-FOUR
EXIST THIRTY-FIVE
EXIST THIRTY-SIX
EXIST THIRTY-SEVEN
EXIST THIRTY-EIGHT
EXIST THIRTY-NINE
EXIST FORTY
EXIST FORTY-ONE
EXIST FORTY-TWO
EXIST FORTY-THREE
EXIST FORTY-FOUR
EXIST FORTY-FIVE
EXIST FORTY-SIX
EXIST FORTY-SEVEN
EXIST FORTY-EIGHT
EXIST FORTY-NINE
EXIST FIFTY
EXIST FIFTY-ONE
EXIST FIFTY-TWO
EXIST FIFTY-THREE
EXIST FIFTY-FOUR
EXIST FIFTY-FIVE
EXIST FIFTY-SIX
EXIST FIFTY-SEVEN
EXIST FIFTY-EIGHT
EXIST FIFTY-NINE
EXIST SIXTY
EXIST SIXTY-ONE
EXIST SIXTY-TWO
EXIST SIXTY-THREE
EXIST SIXTY-FOUR
EXIST SIXTY-FIVE
EXIST SIXTY-SIX
EXIST SIXTY-SEVEN
EXIST SIXTY-EIGHT
EXIST SIXTY-NINE
EXIST SEVENTY
EXIST SEVENTY-ONE
EXIST SEVENTY-TWO
EXIST SEVENTY-THREE
EXIST SEVENTY-FOUR
EXIST SEVENTY-FIVE
EXIST SEVENTY-SIX
EXIST SEVENTY-SEVEN
EXIST SEVENTY-EIGHT
EXIST SEVENTY-NINE
EXIST EIGHTY
EXIST EIGHTY-ONE
EXIST EIGHTY-TWO
EXIST EIGHTY-THREE
EXIST EIGHTY-FOUR
EXIST EIGHTY-FIVE
EXIST EIGHTY-SIX
EXIST EIGHTY-SEVEN
EXIST EIGHTY-EIGHT
EXIST EIGHTY-NINE
EXIST NINETY
EXIST NINETY-ONE
EXIST NINETY-TWO
EXIST NINETY-THREE
EXIST NINETY-FOUR
EXIST NINETY-FIVE
EXIST NINETY-SIX
EXIST NINETY-SEVEN
EXIST NINETY-EIGHT
EXIST NINETY-NINE
EXIST ONE HUNDRED
EXIST ONE HUNDRED AND ONE
EXIST ONE HUNDRED AND TWO
EXIST ONE HUNDRED AND THREE
EXIST ONE HUNDRED AND FOUR
EXIST ONE HUNDRED AND FIVE
EXIST ONE HUNDRED AND SIX
EXIST ONE HUNDRED AND SEVEN
EXIST ONE HUNDRED AND EIGHT
EXIST ONE HUNDRED AND NINE
EXIST ONE HUNDRED AND TEN
EXIST ONE HUNDRED AND ELEVEN
EXIST ONE HUNDRED AND TWELVE
EXIST ONE HUNDRED AND THIRTEEN
EXIST ONE HUNDRED AND FOURTEEN
EXIST ONE HUNDRED AND FIFTEEN
EXIST ONE HUNDRED AND SIXTEEN
EXIST ONE HUNDRED AND SEVENTEEN
EXIST ONE HUNDRED AND EIGHTEEN
EXIST ONE HUNDRED AND NINETEEN
EXIST ONE HUNDRED AND TWENTY
EXIST ONE HUNDRED AND TWENTY-ONE
EXIST ONE HUNDRED AND TWENTY-TWO
EXIST ONE HUNDRED AND TWENTY-THREE
EXIST ONE HUNDRED AND TWENTY-FOUR
EXIST ONE HUNDRED AND TWENTY-FIVE
EXIST ONE HUNDRED AND TWENTY-SIX
EXIST ONE HUNDRED AND TWENTY-SEVEN
EXIST ONE HUNDRED AND TWENTY-EIGHT
EXIST ONE HUNDRED AND TWENTY-NINE
EXIST ONE HUNDRED AND THIRTY
EXIST ONE HUNDRED AND THIRTY-ONE
EXIST ONE HUNDRED AND THIRTY-TWO
EXIST ONE HUNDRED AND THIRTY-THREE
EXIST ONE HUNDRED AND THIRTY-FOUR
EXIST ONE HUNDRED AND THIRTY-FIVE
EXIST ONE HUNDRED AND THIRTY-SIX
EXIST ONE HUNDRED AND THIRTY-SEVEN
EXIST ONE HUNDRED AND THIRTY-EIGHT
EXIST ONE HUNDRED AND THIRTY-NINE
EXIST ONE HUNDRED AND FORTY
EXIST ONE HUNDRED AND FORTY-ONE
EXIST ONE HUNDRED AND FORTY-TWO
EXIST ONE HUNDRED AND FORTY-THREE
EXIST ONE HUNDRED AND FORTY-FOUR
EXIST ONE HUNDRED AND FORTY-FIVE
EXIST ONE HUNDRED AND FORTY-SIX
EXIST ONE HUNDRED AND FORTY-SEVEN
EXIST ONE HUNDRED AND FORTY-EIGHT
EXIST ONE HUNDRED AND FORTY-NINE
EXIST ONE HUNDRED AND FIFTY
EXIST ONE HUNDRED AND FIFTY-ONE
EXIST ONE HUNDRED AND FIFTY-TWO
EXIST ONE HUNDRED AND FIFTY-THREE
EXIST ONE HUNDRED AND FIFTY-FOUR
EXIST ONE HUNDRED AND FIFTY-FIVE
EXIST ONE HUNDRED AND FIFTY-SIX
EXIST ONE HUNDRED AND FIFTY-SEVEN
EXIST ONE HUNDRED AND FIFTY-EIGHT
EXIST ONE HUNDRED AND FIFTY-NINE
EXIST ONE HUNDRED AND SIXTY
EXIST ONE HUNDRED AND SIXTY-ONE
EXIST ONE HUNDRED AND SIXTY-TWO
EXIST ONE HUNDRED AND SIXTY-THREE
EXIST ONE HUNDRED AND SIXTY-FOUR
EXIST ONE HUNDRED AND SIXTY-FIVE
EXIST ONE HUNDRED AND SIXTY-SIX
EXIST ONE HUNDRED AND SIXTY-SEVEN
EXIST ONE HUNDRED AND SIXTY-EIGHT
EXIST ONE HUNDRED AND SIXTY-NINE
EXIST ONE HUNDRED AND SEVENTY
EXIST ONE HUNDRED AND SEVENTY-ONE
EXIST ONE HUNDRED AND SEVENTY-TWO
EXIST ONE HUNDRED AND SEVENTY-THREE
EXIST ONE HUNDRED AND SEVENTY-FOUR
EXIST ONE HUNDRED AND SEVENTY-FIVE
EXIST ONE HUNDRED AND SEVENTY-SIX
EXIST ONE HUNDRED AND SEVENTY-SEVEN
EXIST ONE HUNDRED AND SEVENTY-EIGHT
EXIST ONE HUNDRED AND SEVENTY-NINE
EXIST ONE HUNDRED AND EIGHTY
EXIST ONE HUNDRED AND EIGHTY-ONE
EXIST ONE HUNDRED AND EIGHTY-TWO
EXIST ONE HUNDRED AND EIGHTY-THREE
EXIST ONE HUNDRED AND EIGHTY-FOUR
EXIST ONE HUNDRED AND EIGHTY-FIVE
EXIST ONE HUNDRED AND EIGHTY-SIX
EXIST ONE HUNDRED AND EIGHTY-SEVEN
EXIST ONE HUNDRED AND EIGHTY-EIGHT
EXIST ONE HUNDRED AND EIGHTY-NINE
EXIST ONE HUNDRED AND NINETY
EXIST ONE HUNDRED AND NINETY-ONE
EXIST ONE HUNDRED AND NINETY-TWO
EXIST ONE HUNDRED AND NINETY-THREE
EXIST ONE HUNDRED AND NINETY-FOUR
EXIST ONE HUNDRED AND NINETY-FIVE
EXIST ONE HUNDRED AND NINETY-SIX
EXIST ONE HUNDRED AND NINETY-SEVEN
EXIST ONE HUNDRED AND NINETY-EIGHT
EXIST ONE HUNDRED AND NINETY-NINE
EXIST TWO HUNDRED
EXIST TWO HUNDRED AND ONE
EXIST TWO HUNDRED AND TWO
EXIST TWO HUNDRED AND THREE
EXIST TWO HUNDRED AND FOUR
EXIST TWO HUNDRED AND FIVE
EXIST TWO HUNDRED AND SIX
EXIST TWO HUNDRED AND SEVEN
EXIST TWO HUNDRED AND EIGHT
EXIST TWO HUNDRED AND NINE
EXIST TWO HUNDRED AND TEN
EXIST TWO HUNDRED AND ELEVEN
EXIST TWO HUNDRED AND TWELVE
EXIST TWO HUNDRED AND THIRTEEN
EXIST TWO HUNDRED AND FOURTEEN
EXIST TWO HUNDRED AND FIFTEEN
EXIST TWO HUNDRED AND SIXTEEN
EXIST TWO HUNDRED AND SEVENTEEN
EXIST TWO HUNDRED AND EIGHTEEN
EXIST TWO HUNDRED AND NINETEEN
EXIST TWO HUNDRED AND TWENTY
EXIST TWO HUNDRED AND TWENTY-ONE
EXIST TWO HUNDRED AND TWENTY-TWO
EXIST TWO HUNDRED AND TWENTY-THREE
EXIST TWO HUNDRED AND TWENTY-FOUR
EXIST TWO HUNDRED AND TWENTY-FIVE
EXIST TWO HUNDRED AND TWENTY-SIX
EXIST TWO HUNDRED AND TWENTY-SEVEN
EXIST TWO HUNDRED AND TWENTY-EIGHT
EXIST TWO HUNDRED AND TWENTY-NINE
EXIST TWO HUNDRED AND THIRTY
EXIST TWO HUNDRED AND THIRTY-ONE
EXIST TWO HUNDRED AND THIRTY-TWO
EXIST TWO HUNDRED AND THIRTY-THREE
EXIST TWO HUNDRED AND THIRTY-FOUR
EXIST TWO HUNDRED AND THIRTY-FIVE
EXIST TWO HUNDRED AND THIRTY-SIX
EXIST TWO HUNDRED AND THIRTY-SEVEN
EXIST TWO HUNDRED AND THIRTY-EIGHT
EXIST TWO HUNDRED AND THIRTY-NINE
EXIST TWO HUNDRED AND FORTY
EXIST TWO HUNDRED AND FORTY-ONE
EXIST TWO HUNDRED AND FORTY-TWO
EXIST TWO HUNDRED AND FORTY-THREE
EXIST TWO HUNDRED AND FORTY-FOUR
EXIST TWO HUNDRED AND FORTY-FIVE
EXIST TWO HUNDRED AND FORTY-SIX
EXIST TWO HUNDRED AND FORTY-SEVEN
EXIST TWO HUNDRED AND FORTY-EIGHT
EXIST TWO HUNDRED AND FORTY-NINE
EXIST TWO HUNDRED AND FIFTY
EXIST TWO HUNDRED AND FIFTY-ONE
EXIST TWO HUNDRED AND FIFTY-TWO
EXIST TWO HUNDRED AND FIFTY-THREE
EXIST TWO HUNDRED AND FIFTY-FOUR
EXIST TWO HUNDRED AND FIFTY-FIVE
EXIST TWO HUNDRED AND FIFTY-SIX
EXIST TWO HUNDRED AND FIFTY-SEVEN
EXIST TWO HUNDRED AND FIFTY-EIGHT
EXIST TWO HUNDRED AND FIFTY-NINE
EXIST TWO HUNDRED AND SIXTY
EXIST TWO HUNDRED AND SIXTY-ONE
EXIST TWO HUNDRED AND SIXTY-TWO
EXIST TWO HUNDRED AND SIXTY-THREE
EXIST TWO HUNDRED AND SIXTY-FOUR
EXIST TWO HUNDRED AND SIXTY-FIVE
EXIST TWO HUNDRED AND SIXTY-SIX
EXIST TWO HUNDRED AND SIXTY-SEVEN
EXIST TWO HUNDRED AND SIXTY-EIGHT
EXIST TWO HUNDRED AND SIXTY-NINE
EXIST TWO HUNDRED AND SEVENTY
EXIST TWO HUNDRED AND SEVENTY-ONE
EXIST TWO HUNDRED AND SEVENTY-TWO
EXIST TWO HUNDRED AND SEVENTY-THREE
EXIST TWO HUNDRED AND SEVENTY-FOUR
EXIST TWO HUNDRED AND SEVENTY-FIVE
EXIST TWO HUNDRED AND SEVENTY-SIX
EXIST TWO HUNDRED AND SEVENTY-SEVEN
EXIST TWO HUNDRED AND SEVENTY-EIGHT
EXIST TWO HUNDRED AND SEVENTY-NINE
EXIST TWO HUNDRED AND EIGHTY
EXIST TWO HUNDRED AND EIGHTY-ONE
EXIST TWO HUNDRED AND EIGHTY-TWO
EXIST TWO HUNDRED AND EIGHTY-THREE
EXIST TWO HUNDRED AND EIGHTY-FOUR
EXIST TWO HUNDRED AND EIGHTY-FIVE
EXIST TWO HUNDRED AND EIGHTY-SIX
EXIST TWO HUNDRED AND EIGHTY-SEVEN
EXIST TWO HUNDRED AND EIGHTY-EIGHT
EXIST TWO HUNDRED AND EIGHTY-NINE
EXIST TWO HUNDRED AND NINETY
EXIST TWO HUNDRED AND NINETY-ONE
EXIST TWO HUNDRED AND NINETY-TWO
EXIST TWO HUNDRED AND NINETY-THREE
EXIST TWO HUNDRED AND NINETY-FOUR
EXIST TWO HUNDRED AND NINETY-FIVE
EXIST TWO HUNDRED AND NINETY-SIX
EXIST TWO HUNDRED AND NINETY-SEVEN
EXIST TWO HUNDRED AND NINETY-EIGHT
EXIST TWO HUNDRED AND NINETY-NINE
EXIST THREE HUNDRED
EXIST THREE HUNDRED AND ONE
EXIST THREE HUNDRED AND TWO
EXIST THREE HUNDRED AND THREE
EXIST THREE HUNDRED AND FOUR
EXIST THREE HUNDRED AND FIVE
EXIST THREE HUNDRED AND SIX
EXIST THREE HUNDRED AND SEVEN
EXIST THREE HUNDRED AND EIGHT
EXIST THREE HUNDRED AND NINE
EXIST THREE HUNDRED AND TEN
EXIST THREE HUNDRED AND ELEVEN
EXIST THREE HUNDRED AND TWELVE
EXIST THREE HUNDRED AND THIRTEEN
EXIST THREE HUNDRED AND FOURTEEN
EXIST THREE HUNDRED AND FIFTEEN
EXIST THREE HUNDRED AND SIXTEEN
EXIST THREE HUNDRED AND SEVENTEEN
EXIST THREE HUNDRED AND EIGHTEEN
EXIST THREE HUNDRED AND NINETEEN
EXIST THREE HUNDRED AND TWENTY
EXIST THREE HUNDRED AND TWENTY-ONE
EXIST THREE HUNDRED AND TWENTY-TWO
EXIST THREE HUNDRED AND TWENTY-THREE
EXIST THREE HUNDRED AND TWENTY-FOUR
EXIST THREE HUNDRED AND TWENTY-FIVE
EXIST THREE HUNDRED AND TWENTY-SIX
EXIST THREE HUNDRED AND TWENTY-SEVEN
EXIST THREE HUNDRED AND TWENTY-EIGHT
EXIST THREE HUNDRED AND TWENTY-NINE
EXIST THREE HUNDRED AND THIRTY
EXIST THREE HUNDRED AND THIRTY-ONE
EXIST THREE HUNDRED AND THIRTY-TWO
EXIST THREE HUNDRED AND THIRTY-THREE
EXIST THREE HUNDRED AND THIRTY-FOUR
EXIST THREE HUNDRED AND THIRTY-FIVE
EXIST THREE HUNDRED AND THIRTY-SIX
EXIST THREE HUNDRED AND THIRTY-SEVEN
EXIST THREE HUNDRED AND THIRTY-EIGHT
EXIST THREE HUNDRED AND THIRTY-NINE
EXIST THREE HUNDRED AND FORTY
EXIST THREE HUNDRED AND FORTY-ONE
EXIST THREE HUNDRED AND FORTY-TWO
EXIST THREE HUNDRED AND FORTY-THREE
EXIST THREE HUNDRED AND FORTY-FOUR
EXIST THREE HUNDRED AND FORTY-FIVE
EXIST THREE HUNDRED AND FORTY-SIX
EXIST THREE HUNDRED AND FORTY-SEVEN
EXIST THREE HUNDRED AND FORTY-EIGHT
EXIST THREE HUNDRED AND FORTY-NINE
EXIST THREE HUNDRED AND FIFTY
EXIST THREE HUNDRED AND FIFTY-ONE
EXIST THREE HUNDRED AND FIFTY-TWO
EXIST THREE HUNDRED AND FIFTY-THREE
EXIST THREE HUNDRED AND FIFTY-FOUR
EXIST THREE HUNDRED AND FIFTY-FIVE
EXIST THREE HUNDRED AND FIFTY-SIX
EXIST THREE HUNDRED AND FIFTY-SEVEN
EXIST THREE HUNDRED AND FIFTY-EIGHT
EXIST THREE HUNDRED AND FIFTY-NINE
EXIST THREE HUNDRED AND SIXTY
EXIST THREE HUNDRED AND SIXTY-ONE
EXIST THREE HUNDRED AND SIXTY-TWO
EXIST THREE HUNDRED AND SIXTY-THREE
EXIST THREE HUNDRED AND SIXTY-FOUR
EXIST THREE HUNDRED AND SIXTY-FIVE
EXIST THREE HUNDRED AND SIXTY-SIX
EXIST THREE HUNDRED AND SIXTY-SEVEN
EXIST THREE HUNDRED AND SIXTY-EIGHT
EXIST THREE HUNDRED AND SIXTY-NINE
EXIST THREE HUNDRED AND SEVENTY
EXIST THREE HUNDRED AND SEVENTY-ONE
EXIST THREE HUNDRED AND SEVENTY-TWO
EXIST THREE HUNDRED AND SEVENTY-THREE
EXIST THREE HUNDRED AND SEVENTY-FOUR
EXIST THREE HUNDRED AND SEVENTY-FIVE
EXIST THREE HUNDRED AND SEVENTY-SIX
EXIST THREE HUNDRED AND SEVENTY-SEVEN
EXIST THREE HUNDRED AND SEVENTY-EIGHT
EXIST THREE HUNDRED AND SEVENTY-NINE
EXIST THREE HUNDRED AND EIGHTY
EXIST THREE HUNDRED AND EIGHTY-ONE
EXIST THREE HUNDRED AND EIGHTY-TWO
EXIST THREE HUNDRED AND EIGHTY-THREE
EXIST THREE HUNDRED AND EIGHTY-FOUR
EXIST THREE HUNDRED AND EIGHTY-FIVE
EXIST THREE HUNDRED AND EIGHTY-SIX
EXIST THREE HUNDRED AND EIGHTY-SEVEN
EXIST THREE HUNDRED AND EIGHTY-EIGHT
EXIST THREE HUNDRED AND EIGHTY-NINE
EXIST THREE HUNDRED AND NINETY
EXIST THREE HUNDRED AND NINETY-ONE
EXIST THREE HUNDRED AND NINETY-TWO
EXIST THREE HUNDRED AND NINETY-THREE
EXIST THREE HUNDRED AND NINETY-FOUR
EXIST THREE HUNDRED AND NINETY-FIVE
EXIST THREE HUNDRED AND NINETY-SIX
EXIST THREE HUNDRED AND NINETY-SEVEN
EXIST THREE HUNDRED AND NINETY-EIGHT
EXIST THREE HUNDRED AND NINETY-NINE
EXIST FOUR HUNDRED
EXIST FOUR HUNDRED AND ONE
EXIST FOUR HUNDRED AND TWO
EXIST FOUR HUNDRED AND THREE
EXIST FOUR HUNDRED AND FOUR
EXIST FOUR HUNDRED AND FIVE
EXIST FOUR HUNDRED AND SIX
EXIST FOUR HUNDRED AND SEVEN
EXIST FOUR HUNDRED AND EIGHT
EXIST FOUR HUNDRED AND NINE
EXIST FOUR HUNDRED AND TEN
EXIST FOUR HUNDRED AND ELEVEN
EXIST FOUR HUNDRED AND TWELVE
EXIST FOUR HUNDRED AND THIRTEEN
EXIST FOUR HUNDRED AND FOURTEEN
EXIST FOUR HUNDRED AND FIFTEEN
EXIST FOUR HUNDRED AND SIXTEEN
EXIST FOUR HUNDRED AND SEVENTEEN
EXIST FOUR HUNDRED AND EIGHTEEN
EXIST FOUR HUNDRED AND NINETEEN
EXIST FOUR HUNDRED AND TWENTY
EXIST FOUR HUNDRED AND TWENTY-ONE
EXIST FOUR HUNDRED AND TWENTY-TWO
EXIST FOUR HUNDRED AND TWENTY-THREE
EXIST FOUR HUNDRED AND TWENTY-FOUR
EXIST FOUR HUNDRED AND TWENTY-FIVE
EXIST FOUR HUNDRED AND TWENTY-SIX
EXIST FOUR HUNDRED AND TWENTY-SEVEN
EXIST FOUR HUNDRED AND TWENTY-EIGHT
EXIST FOUR HUNDRED AND TWENTY-NINE
EXIST FOUR HUNDRED AND THIRTY
EXIST FOUR HUNDRED AND THIRTY-ONE
EXIST FOUR HUNDRED AND THIRTY-TWO
EXIST FOUR HUNDRED AND THIRTY-THREE
EXIST FOUR HUNDRED AND THIRTY-FOUR
EXIST FOUR HUNDRED AND THIRTY-FIVE
EXIST FOUR HUNDRED AND THIRTY-SIX
EXIST FOUR HUNDRED AND THIRTY-SEVEN
EXIST FOUR HUNDRED AND THIRTY-EIGHT
EXIST FOUR HUNDRED AND THIRTY-NINE
EXIST FOUR HUNDRED AND FORTY
EXIST FOUR HUNDRED AND FORTY-ONE
EXIST FOUR HUNDRED AND FORTY-TWO
EXIST FOUR HUNDRED AND FORTY-THREE
EXIST FOUR HUNDRED AND FORTY-FOUR
EXIST FOUR HUNDRED AND FORTY-FIVE
EXIST FOUR HUNDRED AND FORTY-SIX
EXIST FOUR HUNDRED AND FORTY-SEVEN
EXIST FOUR HUNDRED AND FORTY-EIGHT
EXIST FOUR HUNDRED AND FORTY-NINE
EXIST FOUR HUNDRED AND FIFTY
EXIST FOUR HUNDRED AND FIFTY-ONE
EXIST FOUR HUNDRED AND FIFTY-TWO
EXIST FOUR HUNDRED AND FIFTY-THREE
EXIST FOUR HUNDRED AND FIFTY-FOUR
EXIST FOUR HUNDRED AND FIFTY-FIVE
EXIST FOUR HUNDRED AND FIFTY-SIX
EXIST FOUR HUNDRED AND FIFTY-SEVEN
EXIST FOUR HUNDRED AND FIFTY-EIGHT
EXIST FOUR HUNDRED AND FIFTY-NINE
EXIST FOUR HUNDRED AND SIXTY
EXIST FOUR HUNDRED AND SIXTY-ONE
EXIST FOUR HUNDRED AND SIXTY-TWO
EXIST FOUR HUNDRED AND SIXTY-THREE
EXIST FOUR HUNDRED AND SIXTY-FOUR
EXIST FOUR HUNDRED AND SIXTY-FIVE
EXIST FOUR HUNDRED AND SIXTY-SIX
EXIST FOUR HUNDRED AND SIXTY-SEVEN
EXIST FOUR HUNDRED AND SIXTY-EIGHT
EXIST FOUR HUNDRED AND SIXTY-NINE
EXIST FOUR HUNDRED AND SEVENTY
EXIST FOUR HUNDRED AND SEVENTY-ONE
EXIST FOUR HUNDRED AND SEVENTY-TWO
EXIST FOUR HUNDRED AND SEVENTY-THREE
EXIST FOUR HUNDRED AND SEVENTY-FOUR
EXIST FOUR HUNDRED AND SEVENTY-FIVE
EXIST FOUR HUNDRED AND SEVENTY-SIX
EXIST FOUR HUNDRED AND SEVENTY-SEVEN
EXIST FOUR HUNDRED AND SEVENTY-EIGHT
EXIST FOUR HUNDRED AND SEVENTY-NINE
EXIST FOUR HUNDRED AND EIGHTY
EXIST FOUR HUNDRED AND EIGHTY-ONE
EXIST FOUR HUNDRED AND EIGHTY-TWO
EXIST FOUR HUNDRED AND EIGHTY-THREE
EXIST FOUR HUNDRED AND EIGHTY-FOUR
EXIST FOUR HUNDRED AND EIGHTY-FIVE
EXIST FOUR HUNDRED AND EIGHTY-SIX
EXIST FOUR HUNDRED AND EIGHTY-SEVEN
EXIST FOUR HUNDRED AND EIGHTY-EIGHT
EXIST FOUR HUNDRED AND EIGHTY-NINE
EXIST FOUR HUNDRED AND NINETY
EXIST FOUR HUNDRED AND NINETY-ONE
EXIST FOUR HUNDRED AND NINETY-TWO
EXIST FOUR HUNDRED AND NINETY-THREE
EXIST FOUR HUNDRED AND NINETY-FOUR
EXIST FOUR HUNDRED AND NINETY-FIVE
EXIST FOUR HUNDRED AND NINETY-SIX
EXIST FOUR HUNDRED AND NINETY-SEVEN
EXIST FOUR HUNDRED AND NINETY-EIGHT
EXIST FOUR HUNDRED AND NINETY-NINE
EXIST FIVE HUNDRED
EXIST FIVE HUNDRED AND ONE
EXIST FIVE HUNDRED AND TWO
EXIST FIVE HUNDRED AND THREE
EXIST FIVE HUNDRED AND FOUR
EXIST FIVE HUNDRED AND FIVE
EXIST FIVE HUNDRED AND SIX
EXIST FIVE HUNDRED AND SEVEN
EXIST FIVE HUNDRED AND EIGHT
EXIST FIVE HUNDRED AND NINE
EXIST FIVE HUNDRED AND TEN
EXIST FIVE HUNDRED AND ELEVEN
EXIST FIVE HUNDRED AND TWELVE
EXIST FIVE HUNDRED AND THIRTEEN
EXIST FIVE HUNDRED AND FOURTEEN
EXIST FIVE HUNDRED AND FIFTEEN
EXIST FIVE HUNDRED AND SIXTEEN
EXIST FIVE HUNDRED AND SEVENTEEN
EXIST FIVE HUNDRED AND EIGHTEEN
EXIST FIVE HUNDRED AND NINETEEN
EXIST FIVE HUNDRED AND TWENTY
EXIST FIVE HUNDRED AND TWENTY-ONE
EXIST FIVE HUNDRED AND TWENTY-TWO
EXIST FIVE HUNDRED AND TWENTY-THREE
EXIST FIVE HUNDRED AND TWENTY-FOUR
EXIST FIVE HUNDRED AND TWENTY-FIVE
EXIST FIVE HUNDRED AND TWENTY-SIX
EXIST FIVE HUNDRED AND TWENTY-SEVEN
EXIST FIVE HUNDRED AND TWENTY-EIGHT
EXIST FIVE HUNDRED AND TWENTY-NINE
EXIST FIVE HUNDRED AND THIRTY
EXIST FIVE HUNDRED AND THIRTY-ONE
EXIST FIVE HUNDRED AND THIRTY-TWO
EXIST FIVE HUNDRED AND THIRTY-THREE
EXIST FIVE HUNDRED AND THIRTY-FOUR
EXIST FIVE HUNDRED AND THIRTY-FIVE
EXIST FIVE HUNDRED AND THIRTY-SIX
EXIST FIVE HUNDRED AND THIRTY-SEVEN
EXIST FIVE HUNDRED AND THIRTY-EIGHT
EXIST FIVE HUNDRED AND THIRTY-NINE
EXIST FIVE HUNDRED AND FORTY
EXIST FIVE HUNDRED AND FORTY-ONE
EXIST FIVE HUNDRED AND FORTY-TWO
EXIST FIVE HUNDRED AND FORTY-THREE
EXIST FIVE HUNDRED AND FORTY-FOUR
EXIST FIVE HUNDRED AND FORTY-FIVE
EXIST FIVE HUNDRED AND FORTY-SIX
EXIST FIVE HUNDRED AND FORTY-SEVEN
EXIST FIVE HUNDRED AND FORTY-EIGHT
EXIST FIVE HUNDRED AND FORTY-NINE
EXIST FIVE HUNDRED AND FIFTY
EXIST FIVE HUNDRED AND FIFTY-ONE
EXIST FIVE HUNDRED AND FIFTY-TWO
EXIST FIVE HUNDRED AND FIFTY-THREE
EXIST FIVE HUNDRED AND FIFTY-FOUR
EXIST FIVE HUNDRED AND FIFTY-FIVE
EXIST FIVE HUNDRED AND FIFTY-SIX
EXIST FIVE HUNDRED AND FIFTY-SEVEN
EXIST FIVE HUNDRED AND FIFTY-EIGHT
EXIST FIVE HUNDRED AND FIFTY-NINE
EXIST FIVE HUNDRED AND SIXTY
EXIST FIVE HUNDRED AND SIXTY-ONE
EXIST FIVE HUNDRED AND SIXTY-TWO
EXIST FIVE HUNDRED AND SIXTY-THREE
EXIST FIVE HUNDRED AND SIXTY-FOUR
EXIST FIVE HUNDRED AND SIXTY-FIVE
EXIST FIVE HUNDRED AND SIXTY-SIX
EXIST FIVE HUNDRED AND SIXTY-SEVEN
EXIST FIVE HUNDRED AND SIXTY-EIGHT
EXIST FIVE HUNDRED AND SIXTY-NINE
EXIST FIVE HUNDRED AND SEVENTY
EXIST FIVE HUNDRED AND SEVENTY-ONE
EXIST FIVE HUNDRED AND SEVENTY-TWO
EXIST FIVE HUNDRED AND SEVENTY-THREE
EXIST FIVE HUNDRED AND SEVENTY-FOUR
EXIST FIVE HUNDRED AND SEVENTY-FIVE
EXIST FIVE HUNDRED AND SEVENTY-SIX
EXIST FIVE HUNDRED AND SEVENTY-SEVEN
EXIST FIVE HUNDRED AND SEVENTY-EIGHT
EXIST FIVE HUNDRED AND SEVENTY-NINE
EXIST FIVE HUNDRED AND EIGHTY
EXIST FIVE HUNDRED AND EIGHTY-ONE
EXIST FIVE HUNDRED AND EIGHTY-TWO
EXIST FIVE HUNDRED AND EIGHTY-THREE
EXIST FIVE HUNDRED AND EIGHTY-FOUR
EXIST FIVE HUNDRED AND EIGHTY-FIVE
EXIST FIVE HUNDRED AND EIGHTY-SIX
EXIST FIVE HUNDRED AND EIGHTY-SEVEN
EXIST FIVE HUNDRED AND EIGHTY-EIGHT
EXIST FIVE HUNDRED AND EIGHTY-NINE
EXIST FIVE HUNDRED AND NINETY
EXIST FIVE HUNDRED AND NINETY-ONE
EXIST FIVE HUNDRED AND NINETY-TWO
EXIST FIVE HUNDRED AND NINETY-THREE
EXIST FIVE HUNDRED AND NINETY-FOUR
EXIST FIVE HUNDRED AND NINETY-FIVE
EXIST FIVE HUNDRED AND NINETY-SIX
EXIST FIVE HUNDRED AND NINETY-SEVEN
EXIST FIVE HUNDRED AND NINETY-EIGHT
EXIST FIVE HUNDRED AND NINETY-NINE
EXIST SIX HUNDRED
EXIST SIX HUNDRED AND ONE
EXIST SIX HUNDRED AND TWO
EXIST SIX HUNDRED AND THREE
EXIST SIX HUNDRED AND FOUR
EXIST SIX HUNDRED AND FIVE
EXIST SIX HUNDRED AND SIX
EXIST SIX HUNDRED AND SEVEN
EXIST SIX HUNDRED AND EIGHT
EXIST SIX HUNDRED AND NINE
EXIST SIX HUNDRED AND TEN
EXIST SIX HUNDRED AND ELEVEN
EXIST SIX HUNDRED AND TWELVE
EXIST SIX HUNDRED AND THIRTEEN
EXIST SIX HUNDRED AND FOURTEEN
EXIST SIX HUNDRED AND FIFTEEN
EXIST SIX HUNDRED AND SIXTEEN
EXIST SIX HUNDRED AND SEVENTEEN
EXIST SIX HUNDRED AND EIGHTEEN
EXIST SIX HUNDRED AND NINETEEN
EXIST SIX HUNDRED AND TWENTY
EXIST SIX HUNDRED AND TWENTY-ONE
EXIST SIX HUNDRED AND TWENTY-TWO
EXIST SIX HUNDRED AND TWENTY-THREE
EXIST SIX HUNDRED AND TWENTY-FOUR
EXIST SIX HUNDRED AND TWENTY-FIVE
EXIST SIX HUNDRED AND TWENTY-SIX
EXIST SIX HUNDRED AND TWENTY-SEVEN
EXIST SIX HUNDRED AND TWENTY-EIGHT
EXIST SIX HUNDRED AND TWENTY-NINE
EXIST SIX HUNDRED AND THIRTY
EXIST SIX HUNDRED AND THIRTY-ONE
EXIST SIX HUNDRED AND THIRTY-TWO
EXIST SIX HUNDRED AND THIRTY-THREE
EXIST SIX HUNDRED AND THIRTY-FOUR
EXIST SIX HUNDRED AND THIRTY-FIVE
EXIST SIX HUNDRED AND THIRTY-SIX
EXIST SIX HUNDRED AND THIRTY-SEVEN
EXIST SIX HUNDRED AND THIRTY-EIGHT
EXIST SIX HUNDRED AND THIRTY-NINE
EXIST SIX HUNDRED AND FORTY
EXIST SIX HUNDRED AND FORTY-ONE
EXIST SIX HUNDRED AND FORTY-TWO
EXIST SIX HUNDRED AND FORTY-THREE
EXIST SIX HUNDRED AND FORTY-FOUR
EXIST SIX HUNDRED AND FORTY-FIVE
EXIST SIX HUNDRED AND FORTY-SIX
EXIST SIX HUNDRED AND FORTY-SEVEN
EXIST SIX HUNDRED AND FORTY-EIGHT
EXIST SIX HUNDRED AND FORTY-NINE
EXIST SIX HUNDRED AND FIFTY
EXIST SIX HUNDRED AND FIFTY-ONE
EXIST SIX HUNDRED AND FIFTY-TWO
EXIST SIX HUNDRED AND FIFTY-THREE
EXIST SIX HUNDRED AND FIFTY-FOUR
EXIST SIX HUNDRED AND FIFTY-FIVE
EXIST SIX HUNDRED AND FIFTY-SIX
EXIST SIX HUNDRED AND FIFTY-SEVEN
EXIST SIX HUNDRED AND FIFTY-EIGHT
EXIST SIX HUNDRED AND FIFTY-NINE
EXIST SIX HUNDRED AND SIXTY
EXIST SIX HUNDRED AND SIXTY-ONE
EXIST SIX HUNDRED AND SIXTY-TWO
EXIST SIX HUNDRED AND SIXTY-THREE
EXIST SIX HUNDRED AND SIXTY-FOUR
EXIST SIX HUNDRED AND SIXTY-FIVE
EXIST SIX HUNDRED AND SIXTY-SIX
EXIST SIX HUNDRED AND SIXTY-SEVEN
EXIST SIX HUNDRED AND SIXTY-EIGHT
EXIST SIX HUNDRED AND SIXTY-NINE
EXIST SIX HUNDRED AND SEVENTY
EXIST SIX HUNDRED AND SEVENTY-ONE
EXIST SIX HUNDRED AND SEVENTY-TWO
EXIST SIX HUNDRED AND SEVENTY-THREE
EXIST SIX HUNDRED AND SEVENTY-FOUR
EXIST SIX HUNDRED AND SEVENTY-FIVE
EXIST SIX HUNDRED AND SEVENTY-SIX
EXIST SIX HUNDRED AND SEVENTY-SEVEN
EXIST SIX HUNDRED AND SEVENTY-EIGHT
EXIST SIX HUNDRED AND SEVENTY-NINE
EXIST SIX HUNDRED AND EIGHTY
EXIST SIX HUNDRED AND EIGHTY-ONE
EXIST SIX HUNDRED AND EIGHTY-TWO
EXIST SIX HUNDRED AND EIGHTY-THREE
EXIST SIX HUNDRED AND EIGHTY-FOUR
EXIST SIX HUNDRED AND EIGHTY-FIVE
EXIST SIX HUNDRED AND EIGHTY-SIX
EXIST SIX HUNDRED AND EIGHTY-SEVEN
EXIST SIX HUNDRED AND EIGHTY-EIGHT
EXIST SIX HUNDRED AND EIGHTY-NINE
EXIST SIX HUNDRED AND NINETY
EXIST SIX HUN



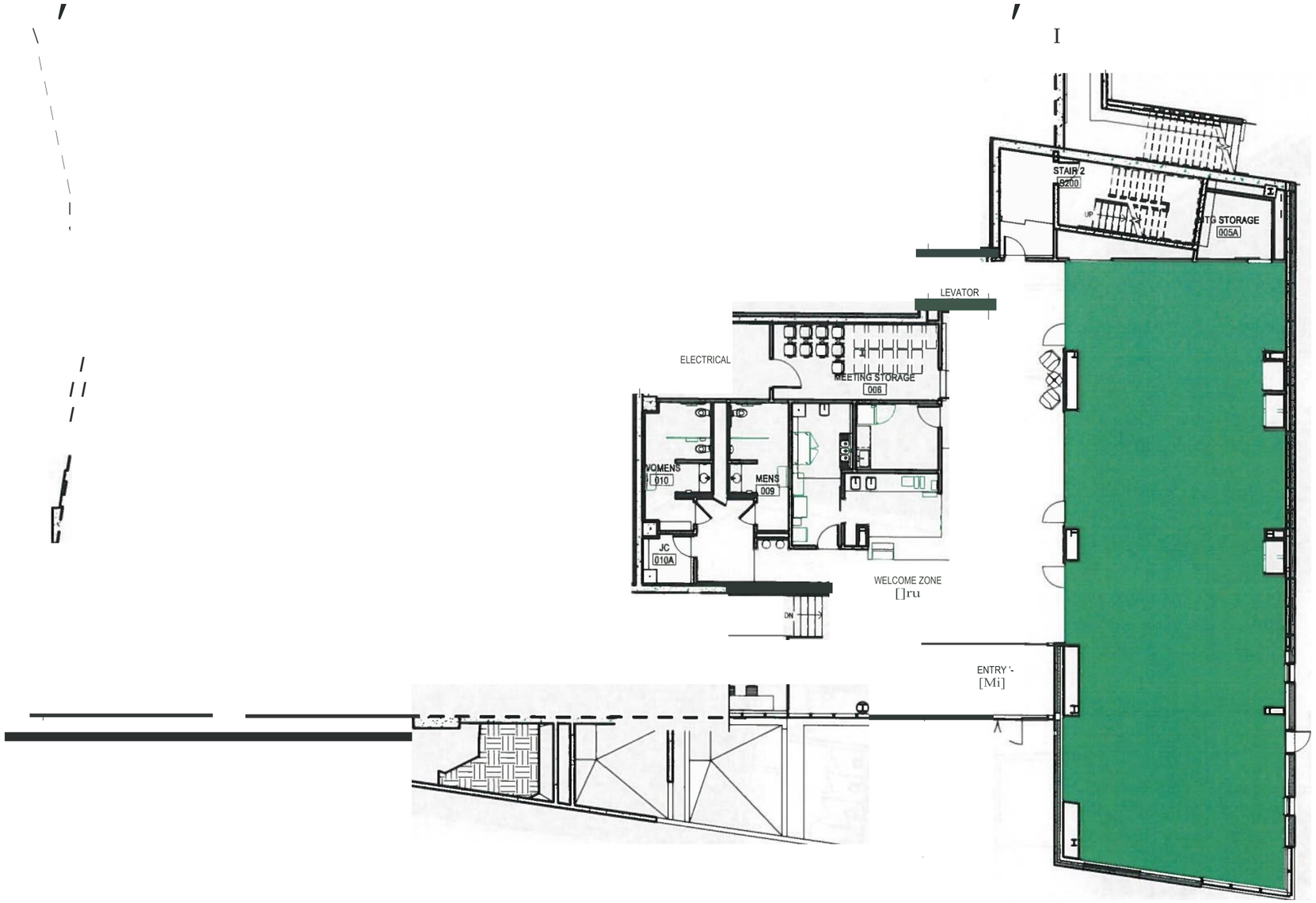
Columbus Metropolitan Library- Franklinton Branch
1061 W. Town

High Traffic Areas for Carpet Cleaning
+/- 3,000 SF



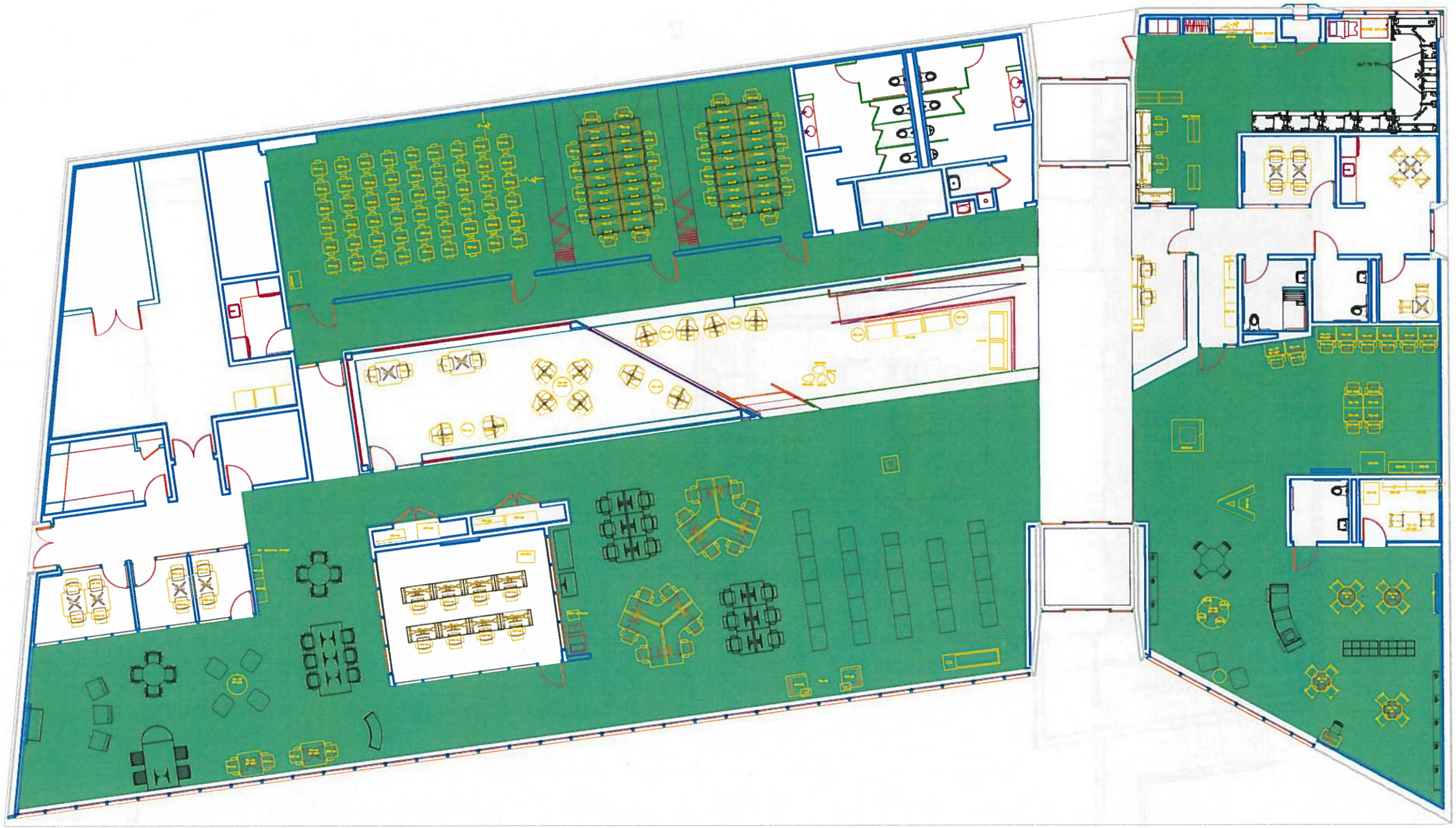
Columbus Metropolitan Library - Dublin Branch
Level 1
75 N High ST

High Traffic Areas for Carpet Cleaning
+/- 5,000 SF



Columbus Metropolitan Library- Dublin Branch
Level 0
75 N High ST

High Traffic Areas for Carpet Cleaning
+/- 2,500 SF

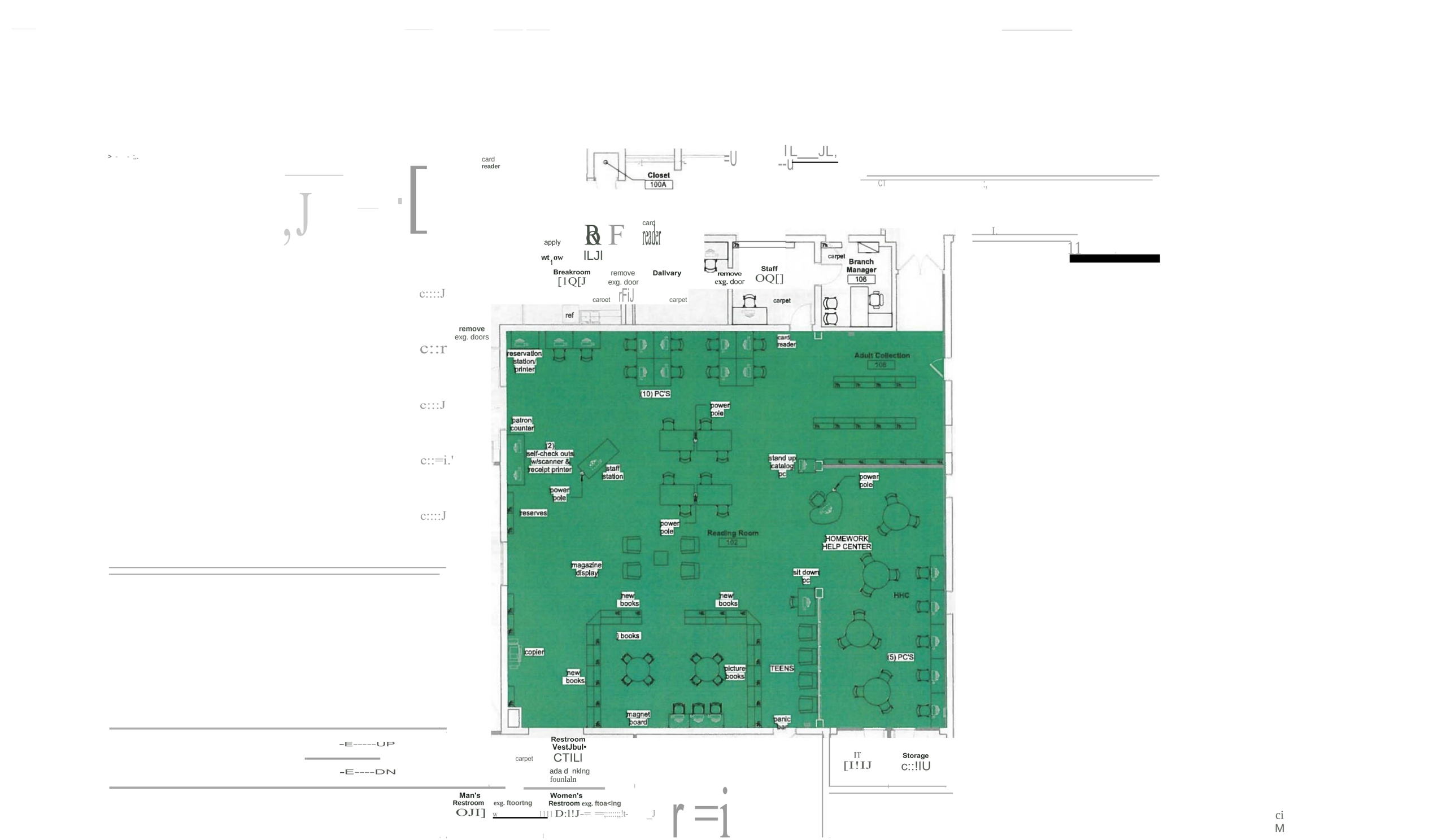


Columbus Metropolitan Library- Driving Park Branch
1422 E. Livingston

High Traffic Areas for Carpet Cleaning
+/- 7,900 SF

Columbus Metropolitan Library- Shepard Branch
850 N. Nelson Road

High Traffic Areas for Carpet Cleaning
+/- 4,300 SF



-E-----UP

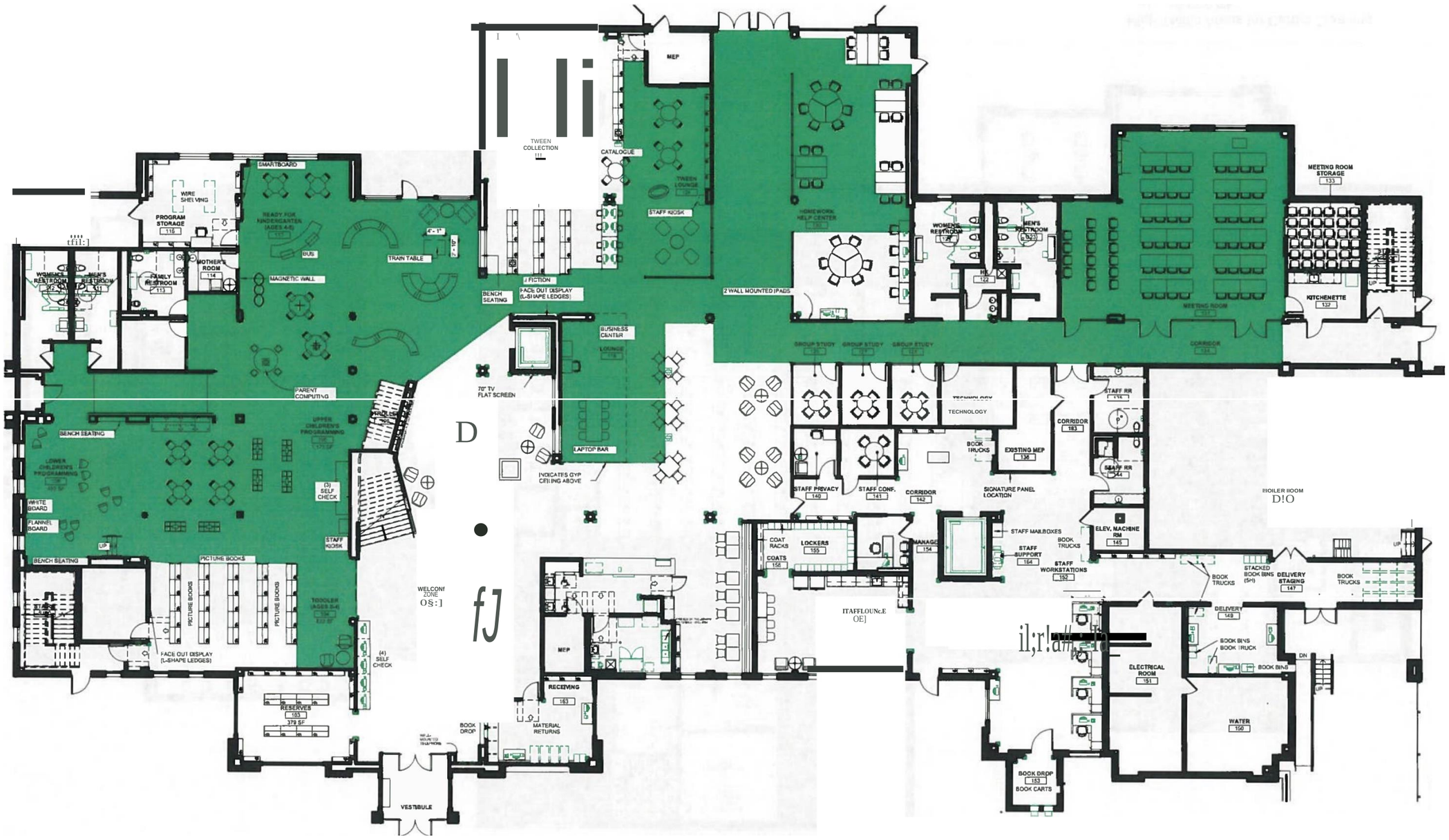
-E----DN

Columbus Metropolitan Library- Canal Winchester Branch
115 Franklin St

High Traffic Areas for Carpet Cleaning
+/- 3,600 SF

Columbus Metropolitan Library- Hilliard Branch
Second Floor
4500 Hickory Chase Way

High Traffic Areas for Carpet Cleaning
+/- 16,000 SF



Columbus Metropolitan Library- Hilliard Branch
First Floor
4500 Hickory Chase Way

High Traffic Areas for Carpet Cleaning
+/- 9,400 SF

Appendix C – Price Proposal Form

The Proposal Price Submission Form can be found as a separate link located under the link to this ITB on the CML *Doing Business with the Library* Web page.

Bidders shall submit this form in electronic format using the Excel Format exactly as provided. The Contractor shall fill out the price proposal form in its entirety. Failure to do so may result in a determination of non-responsiveness and the Contractor's bid will not be accepted.

On the "Contractor Entry Tab", there are seven (7) fields highlighted in Orange.

The Contractor shall enter their name in the field next to "Contractor Name"

The Contractor shall enter a fixed price per square foot for High Traffic Area Cleaning and Full Facility Cleaning for year 1 and year 2 of this project. The spreadsheet will automatically calculate the price per location on the accompanying tabs of the workbook and will calculate a total price for that year. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

The Contractor shall enter a fixed hourly rate for Emergency Cleaning Services. The definition of Emergency Cleaning can be found on Pages 6-7 of the ITB documents. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

The Contractor shall enter a fixed per item rate for furniture cleaning services. The definition of furniture cleaning can be found on Pages 6-7 of the ITB documents. Information regarding what is included in these rates can be found on Pages 8-9 of the ITB documents.

CML will compensate the Contractor for services rendered. CML does not guarantee a minimum quantity of work.