

ADDENDUM

To: All Interested Vendors

From: Mona Mawalkar
Procurement Manager

Date: April 10, 2023

Subject: Addendum No. 1
RFP #23-007 – Hilliard Attic Insulation ITB
Question and Answer

Q1 – Is the roof square footage provided accurate? It seems that the actual square footage might be smaller.

A1 – The roof area is provided as per the roofing plan. The actual area might be much smaller. Each contractor needs to provide their own estimate and measurements.

Q2 – Should we include costs for baffles around the walking path and cover to close the roof?

A2 – Those costs can be optional on the bid proposal form.

Q3 – When can we schedule the work?

A3 – The work must be scheduled when the Hilliard branch is closed. The branch is located near a residential complex, and we cannot have loud machines working thru the night. Below is the schedule for the branch and planned closures:

Hilliard Branch

Hours:

Monday-Thursday: 9 a.m.-9 p.m.

Friday-Saturday: 9 a.m.-6 p.m.

Sunday: 1-5 p.m.

Holiday Information – Updated information can be found at:

<https://www.columbuslibrary.org/library-locations/>

All locations will be closed the following days in 2023:

- Day before Memorial Day - Sunday, May 28, 2023
- Memorial Day - Monday, May 29, 2023
- Day before Juneteenth - Sunday, June 18, 2023
- Juneteenth - Monday, June 19, 2023
- Independence Day - Tuesday, July 4, 2023
- All locations will close at 6 p.m. on Monday, July 3 for “Red, White and Boom”.
- Day before Labor Day - Sunday, Sept. 3, 2023
- Labor Day - Monday, Sept. 4, 2023
- Thanksgiving - Thursday, Nov. 23, 2023
- All locations will close at 6 p.m. on Wednesday, Nov. 22, 2023.
- Christmas Eve - Sunday, Dec. 24, 2023
- Christmas Day - Monday, Dec. 25, 2023
- Day after Christmas - Tuesday, Dec. 26, 2023
- New Year’s Eve - Sunday, Dec. 31, 2023

All Proposals must be received no later than 12:00 Noon on April 14, 2023 EST.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 1) ON THE ACKNOWLEDGEMENT OF ADDENDA FORM IN THE RFP DOCUMENTS