

MEMORANDUM

To: All Interested Vendors

From: Dan Jones
Procurement Buyer

Date: November 12, 2021

Subject: Addendum No. 2
ITB 21-020 – HVAC and Mechanical Preventative Maintenance
Updated Appendices A and C

Part I Updated Appendices A and C

The updated PM Price Sheet can be found at <https://www.columbuslibrary.org/doing-business/> under the ITB 21-020, using the link, “Appendix A.” The updated inventory list can be found using the link, “Appendix C.”

BIDDERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 2) ON THE ACKNOWLEDGEMENT OF ADDENDA FORM IN THE ITB DOCUMENTS